



ROANOKE CITY
PUBLIC SCHOOLS

**ROANOKE CITY COUNCIL
ROANOKE CITY SCHOOL BOARD
MAY 4, 2015**

9:00 A.M.

**CITY COUNCIL CHAMBER
ROOM 450**

AGENDA

NOTICE

This morning meeting and briefings will be televised live and replayed on RVTV Channel 3 on Thursday, May 7 immediately following the 2:00 p.m. session at 7:00 p.m.; and Saturday, May 9 at 4:00 p.m.; and video streamed by Internet through Rev.Net Technologies, Inc., at <http://www.wrev.net>. Council Meetings are offered with closed captioning for the hearing impaired.

1. Call to Order -- Roll Call.

- City Council
- School Board

2. Welcome and Opening Remarks.

- Mayor David A. Bowers
- Chairman Todd A. Putney

3. Presentations:

- a. Grounds Inventory and Maintenance Program
- b. E-Summons Workflow Study and Implementation

4. Items for Discussion:

- Update on use of school facilities for recreation and sports.
- Update on Round Hill Construction Project.
- Status report on outsourcing of substitute teachers.
- Purchase of additional laptops and the lack of Internet service in homes of students with laptops.

5. Comments by Council/School Board Trustees.

6. Recess/Adjourn.

THE COUNCIL MEETING WILL RECONVENE TO CONSIDER THE FOLLOWING AGENDA ITEMS:

A communication from Mayor David A. Bowers requesting that Council convene in a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended. A list of current vacancies is included with the agenda for this meeting.

P 9

ITEMS LISTED ON THE 2:00 P.M. COUNCIL DOCKET REQUIRING DISCUSSION/CLARIFICATION AND ADDITIONS/DELETIONS TO THE 2:00 P.M. AGENDA. (5 MINUTES)

TOPICS FOR DISCUSSION BY THE MAYOR AND MEMBERS OF COUNCIL. (5 MINUTES)

BRIEFINGS:

- Fiscal Year 2016 Budget Study - 90 minutes

THE COUNCIL MEETING WILL STAND IN RECESS UNTIL 2:00 P.M., FOR CLOSED MEETING IN THE COUNCIL'S CONFERENCE ROOM, ROOM 451, NOEL C. TAYLOR MUNICIPAL BUILDING.



ROANOKE CITY COUNCIL REGULAR SESSION

**MAY 4, 2015
2:00 P.M.**

**CITY COUNCIL CHAMBER
ROOM 450**

AGENDA

1. Call to Order--Roll Call.

The Invocation will be delivered by The Reverend Jamal L. Jackson, Associate Minister, Abundant Grace Assembly.

The Pledge of Allegiance to the Flag of the United States of America will be led by Mayor David A. Bowers.

Welcome. Mayor Bowers.

NOTICE

Today's Council meeting will be televised live and replayed on RVTV Channel 3 on Thursday, May 7 at 7:00 p.m., and Saturday, May 9 at 4:00 p.m.; and video streamed by Internet through Rev.Net Technologies, Inc., at <http://www.wrev.net>. Council meetings are offered with closed captioning for the hearing impaired.

ANNOUNCEMENTS

THE PUBLIC IS ADVISED THAT MEMBERS OF COUNCIL RECEIVE THE CITY COUNCIL AGENDA AND RELATED COMMUNICATIONS, REPORTS, ORDINANCES AND RESOLUTIONS, ETC., ON THE THURSDAY PRIOR TO THE COUNCIL MEETING TO PROVIDE SUFFICIENT TIME FOR REVIEW OF INFORMATION.

THE CITY CLERK'S OFFICE PROVIDES THE MAJORITY OF THE CITY COUNCIL AGENDA ON THE INTERNET FOR VIEWING AND RESEARCH PURPOSES. TO ACCESS AGENDA MATERIAL, GO TO THE CITY'S HOMEPAGE AT WWW.ROANOKEVA.GOV, CLICK ON THE GOVERNMENT ICON.

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT. SPECIAL ASSISTANCE IS AVAILABLE FOR DISABLED PERSONS ADDRESSING CITY COUNCIL. EFFORTS WILL BE MADE TO PROVIDE ADAPTATIONS OR ACCOMMODATIONS BASED ON INDIVIDUAL NEEDS OF QUALIFIED INDIVIDUALS WITH DISABILITIES, PROVIDED THAT REASONABLE ADVANCE NOTIFICATION HAS BEEN RECEIVED BY THE CITY CLERK'S OFFICE.

PERSONS WISHING TO ADDRESS COUNCIL WILL BE REQUIRED TO CONTACT THE CITY CLERK'S OFFICE PRIOR TO THE COUNCIL MEETING, OR REGISTER WITH THE STAFF ASSISTANT AT THE ENTRANCE TO THE COUNCIL CHAMBER PRIOR TO COMMENCEMENT OF THE COUNCIL MEETING. ONCE THE COUNCIL MEETING HAS CONVENED, THERE WILL BE NO FURTHER REGISTRATION OF SPEAKERS, EXCEPT FOR PUBLIC HEARING MATTERS. ON THE SAME AGENDA ITEM, ONE TO FOUR SPEAKERS WILL BE ALLOTTED FIVE MINUTES EACH; HOWEVER, IF THERE ARE MORE THAN FOUR SPEAKERS, EACH SPEAKER WILL BE ALLOTTED THREE MINUTES.

ANY PERSON WHO IS INTERESTED IN SERVING ON A CITY COUNCIL APPOINTED AUTHORITY, BOARD, COMMISSION OR COMMITTEE MAY CONTACT THE CITY CLERK'S OFFICE AT 853-2541, OR ACCESS THE CITY'S HOMEPAGE TO OBTAIN AN APPLICATION.

**THE COUNCIL OF THE CITY OF ROANOKE IS SEEKING APPLICATIONS
FOR THE FOLLOWING CURRENT OR UPCOMING EXPIRATIONS OF TERMS
OF OFFICE:**

**ARCHITECTURAL REVIEW BOARD - ONE VACANCY
TERM OF OFFICE ENDING OCTOBER 1, 2018**

**BUILDING AND FIRE CODE BOARD
OF APPEALS – THREE VACANCIES
(BUILDER, ENGINEER, AND CITIZEN AT LARGE)
FOUR YEAR TERMS OF OFFICE ENDING JUNE 30, 2019**

**FAIR HOUSING BOARD – ONE VACANCY
ONE YEAR TERM OF OFFICE ENDING MARCH 31, 2018**

**MILL MOUNTAIN ADVISORY COMMITTEE – FOUR VACANCIES
THREE YEAR TERMS OF OFFICE ENDING JUNE 30, 2018**

**PERSONNEL AND EMPLOYMENT
PRACTICES COMMISSION – THREE VACANCIES
THREE YEAR TERMS OF OFFICE ENDING JUNE 30, 2018**

**ROANOKE ARTS COMMISSION – FIVE VACANCIES
THREE YEAR TERMS OF OFFICE ENDING JUNE 30, 2015**

**ROANOKE NEIGHBORHOOD ADVOCATES – THREE VACANCIES
THREE YEAR TERMS OF OFFICE ENDING JUNE 30, 2018**

**ROANOKE PUBLIC LIBRARY BOARD – THREE VACANCIES
THREE YEAR TERMS OF OFFICE ENDING JUNE 30, 2018**

**ROANOKE VALLEY GREENWAYS COMMISSION – ONE VACANCY
CITY REPRESENTATIVE
THREE YEAR TERM OF OFFICE ENDING JUNE 30, 2018**

2. PRESENTATIONS AND ACKNOWLEDGEMENTS:

Proclamation declaring May 2015 as Asthma Awareness Month.

P 11

Recognition of the 20th Anniversary of the Re-opening of The Hotel Roanoke.

3. HEARING OF CITIZENS UPON PUBLIC MATTERS:

CITY COUNCIL SETS THIS TIME AS A PRIORITY FOR CITIZENS TO BE HEARD. ALL MATTERS WILL BE REFERRED TO THE CITY MANAGER FOR RESPONSE, RECOMMENDATION OR REPORT TO COUNCIL, AS HE MAY DEEM APPROPRIATE.

4. CONSENT AGENDA

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE MEMBERS OF CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

- C-1 A communication from the City Manager requesting that Council schedule a public hearing for Monday, May 18, 2015, at 7:00 p.m., or as soon thereafter as the matter may be heard, to consider a request of Child Health Investment Partnership for tax exemption of real property located at 1215 3rd Street, S. W., designated as Official Tax Map No. 1023008.

P 12

RECOMMENDED ACTION: Concur in the request.

- C-2 A communication of the Assistant City Manager for Community Development transmitting the Annual Homeless Winter Shelter Survey Report for 2015 prepared by the Blue Ridge Continuum of Care.

P 14

RECOMMENDED ACTION: Receive and file.

- C-3 Reports of qualification of Joshua T. Dietz as a member of the Parks and Recreation Advisory Board for a three-year term of office ending March 31, 2018; and Dennis B. Light and Lisa Y. Barksdale as members of the Fair Housing Board for three-year terms of office, each, ending March 31, 2018.

RECOMMENDED ACTION: Receive and file.

REGULAR AGENDA

5. PUBLIC HEARINGS:

- a. Proposal to amend the City Code to increase the applicable vehicle license tax rates on categories of motor vehicles, trailers and semitrailers operating within the City of Roanoke, and in no event shall the proposed increase for each category exceed the lesser of (i) a \$13.00 increase over the applicable tax rate for such category, or (ii) the maximum applicable tax rate permitted and authorized by state law for such category. Christopher P. Morrill, City Manager.

6. PETITIONS AND COMMUNICATIONS:

- a. Presentation by Virginia Lady Hawks with regard to youth initiatives in the community. Carlos Mendes, Head Coach, Spokesperson. (Sponsored by Council Members Lea and Price)

P 37

7. REPORTS OF CITY OFFICERS AND COMMENTS OF CITY MANAGER:

- a. CITY MANAGER:

BRIEFINGS: NONE.

ITEMS RECOMMENDED FOR ACTION:

1. Authorization to acquire real property rights in connection with the Franklin Road Bridge Replacement Project.
2. Authorization to acquire real property rights in connection with the West End Target Area 13th Street Improvement Project.
3. Approval and authorization of an encroachment permit for portions of a proposed building foundation system within the right-of-way located at 206 Williamson Road, S. E.

P 38
O 39

P 41
O 43

P 45
O 49

COMMENTS OF CITY MANAGER.

- b. DIRECTOR OF FINANCE:

1. Financial Report for the month of March 2015.

P 55

8. REPORTS OF COMMITTEES: NONE.

9. UNFINISHED BUSINESS: NONE.

**10. INTRODUCTION AND CONSIDERATION OF
ORDINANCES AND RESOLUTIONS:**

- a. A resolution recommending increases in the annual salaries of the City Clerk and Municipal Auditor.

R 67

11. MOTIONS AND MISCELLANEOUS BUSINESS:

- a. Inquiries and/or comments by the Mayor and Members of City Council.
- b. Vacancies on certain authorities, boards, commissions and committees appointed by Council.

CERTIFICATION OF CLOSED MEETING.

12. RECESS:

THE COUNCIL MEETING WILL BE DECLARED IN RECESS UNTIL MONDAY, MAY 11 AT 2:00 P.M., IN THE COUNCIL CHAMBER, FOR THE ADOPTION OF THE CITY OF ROANOKE RECOMMENDED FISCAL YEAR 2015-2016 BUDGET AND ANY OTHER MEASURES DEEMED APPROPRIATE.



DAVID A. BOWERS
Mayor

CITY OF ROANOKE
OFFICE OF THE MAYOR

215 CHURCH AVENUE, S.W., SUITE 452
ROANOKE, VIRGINIA 24011-1594
TELEPHONE: (540) 853-2444
FAX: (540) 853-1145

May 4, 2015

The Honorable Vice-Mayor David B. Trinkle and Members
of the Roanoke City Council
Roanoke, Virginia

Dear Vice-Mayor Trinkle and Members of Council:

This is to request a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended. A list of current vacancies is included with the agenda for this meeting.

Sincerely,

A handwritten signature in black ink, appearing to read "DABowers", is written over a horizontal line.

David A. Bowers
Mayor

DAB:ctw

COMMITTEE VACANCIES/REAPPOINTMENTS
May 4, 2015
Public

VACANCIES/REAPPOINTMENTS:

Four-year term of office on the Architectural Review Board ending October 1, 2018

Three four-year terms of office on the Building and Fire Code Board of Appeals ending June 30, 2019 (expertise as a building and an engineer are required for two positions)

Four year term of office on the Fair Housing Board ending March 31, 2019

Four three-year terms of office on the Mill Mountain Advisory Committee ending June 30, 2018

Three three-year term of office on the Personnel and Employment Practices Commission ending June 30, 2018

Five three-year terms of office on the Roanoke Arts Commission ending June 30, 2015

Three three-year terms of office on the Roanoke Neighborhood Advocates ending June 30, 2018

Three three-year terms of office on the Roanoke Public Library Board ending June 30, 2018

Three-year term of office on the Roanoke Valley Greenways Commission ending June 30, 2018

Office of the Mayor

CITY OF



ROANOKE

Proclamation

WHEREAS, asthma has reached epidemic proportions in the United States, affecting almost 25 million people, and approximately 8000 children and adults in Roanoke;

WHEREAS, the cost of hospitalizations and emergency room visits for asthma in Virginia is over \$135 million a year;

WHEREAS, asthma is one of the leading causes of childhood hospitalizations, long-term illness, and school absenteeism, accounting for nearly 10.5 million missed school days each year;

WHEREAS, research and literature demonstrate that asthma-related hospitalizations and deaths are preventable with public awareness and asthma education to improve the knowledge of Virginians and healthcare professionals; and

WHEREAS, the Greater Roanoke Valley Asthma and Air Quality Coalition support asthma management and control, public awareness, and education in order to enable the communities identify and reduce their exposures to environmental triggers in homes, schools, and places of employment so they can decrease asthma episodes and risk of death.

NOW, THEREFORE, I, David A. Bowers, Mayor of the City of Roanoke, do hereby proclaim May 2015 throughout this great six time All-America City, as

ASTHMA AWARENESS MONTH.

Given under our hands and the Seal of the City of Roanoke this fourth day of May in the year two thousand and fifteen.

ATTEST:

Stephanie M. Moon Reynolds

Stephanie M. Moon Reynolds
City Clerk



David A. Bowers
Mayor



CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council
Meeting: May 4, 2015
Subject: Tax Exemption Request - Child Health Investment Partnership

Background:

The Child Health Investment Partnership (commonly known as CHIP) is a Virginia non-stock, not-for-profit corporation that has applied for tax exemption of real property in the City located at 1215 3rd Street, S.W. (also known as 1215 Third Street, S.W.) and depicted as Official Tax Map Number 1023008 (Premises). Pursuant to the requirements of the Virginia Code, if City Council wishes to consider the application of CHIP for tax exempt status, Council must first conduct a public hearing.

Considerations:

CHIP is a Roanoke-based, non-profit charitable organization that provides home visiting services to low income families with the primary goals of promoting children's physical and mental health and development, supporting and building parenting capacity in high-risk families; and building resilient children and self-sufficient families. Council previously granted a tax exemption to CHIP on real property it owns at 1201 Third Street, S.W. on December 15, 2014.

CHIP is the owner of the Premises and currently rents a portion of the Premises to Kuumba Community Health and Wellness Center, Inc., d/b/a New Horizons Healthcare, a Virginia non-stock corporation (Tenant), pursuant to a lease agreement dated March 1, 2015 (Lease). Under the Lease, the Tenant rents a portion of the Premises for a term of two years and pays monthly rent of \$2,767.33 during this initial term. The Tenant has one option to extend the term of the Lease for an additional three years.

Recommended Action:

This is to request that a public hearing be authorized and advertised on the above matter for City Council's regular meeting to be held on Monday, May 18, 2015, at 7:00 p.m., or as soon thereafter as the matter may be heard, or at such later date and time as the City Manager may determine. Notice of the public hearing must be advertised at least five (5) days prior to the date of the public hearing. A full report will be included in the May 18, 2015 agenda material for your consideration.

A handwritten signature in black ink, which appears to read "R. Brian Townsend", is written over a horizontal line.

Handwritten initials "for" in black ink, positioned to the left of the City Manager's name.

Christopher P. Morrill
City Manager

Distribution: Council Appointed Officers

Honorable Sherman A. Holland, Commissioner of the Revenue

Honorable Evelyn W. Powers, City Treasurer

R. Brian Townsend, Assistant City Manager for Community Development

Sherman M. Stovall, Assistant City Manager for Operations

Amelia C. Merchant, Director of Management and Budget

Susan S. Lower, Director of Real Estate Valuation



CITY COUNCIL REPORT

To: Honorable Mayor and Members of City Council
Date: May 4, 2015
Subject: Annual Homeless Winter Shelter Survey Report for 2015

Attached is the Blue Ridge Interagency Council on Homelessness winter shelter survey report for 2015. This annual survey is conducted by jurisdictions in the Commonwealth of Virginia in order to obtain baseline data on the number of homeless individuals living in communities, and to ascertain basic demographic information about that homeless population.

As indicated by the key findings found on page 6 of the attached report, the number of homeless counted in Roanoke during the January survey decreased by approximately 11.3% from the 2014 report to 390 individuals.

One Hundred Ninety-One (191) of those counted participated in the survey, a decrease of 9% from the 2014 report. Overall, the demographic profile of the homeless surveyed remains primarily male (51%), and white (55%). Approximately 54.5% of the respondents indicated that they were actively seeking employment, and approximately 50% became homeless while living in localities other than Roanoke (12.5% of those coming to Roanoke from out of state). Seventeen respondents (9%) stated that they came to Roanoke for "shelter only". Approximately 52% of those surveyed indicated that they had been homeless for six months or less. Approximately 21% stated they had been homeless for 1-2 years. Of those surveyed, approximately 26% are currently receiving mental health services, and 43% had previously received mental health services.

Should members of City Council have any questions regarding this report, please do not hesitate to contact me.

BRIAN TOWNSEND
Assistant City Manager

Attachment

Distribution: Council Appointed Officers
Jane Conlin, Director of Human and Social Services
Carol Tuning, Homeless Assistance Team



2015 Annual Point-In-Time Report for the **Blue Ridge Continuum of Care**

A black and white photograph of a person with long hair, seen from the side, writing on a piece of paper at a desk. A large, dark silhouette of a house is overlaid on the left side of the image, partially obscuring the person's head and shoulder. The text "Winter Shelter Survey 2015" is printed in a large, bold, sans-serif font over the lower right portion of the image.

Winter Shelter Survey 2015

2015 Winter Point-in-Time Count & Shelter Survey Report

Coordinated by

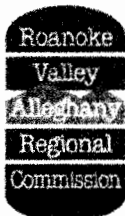
Blue Ridge Interagency Council on Homelessness

Chair

Paula Prince, PhD
Jefferson College of Health Sciences, Chair

Members

Angela Penn, Total Action for Progress
Antwyne Calloway, Blue Ridge Independent Living Center
Brent Asbury, Roanoke City Police Department
Brian Geiser, Roanoke City Sheriff's Department
Bruce Phipps, Goodwill Industries
Carol Tuning, City of Roanoke
Dan Merenda, Council of Community Services
Dave Prosser, Freedom First Credit Union
David Bustamante, Roanoke Redevelopment & Housing Authority
Dawn Riddle, County of Roanoke Social Services
Debbie Brown, Greene Memorial United Methodist Church
Dr. Judy Cusamano, Jefferson College of Health Sciences-Physician's Assistance Program
Jim Weber, Craig County Department of Social Services
Judy Hough, City of Salem
Malora Horn, Roanoke City Public Schools
Matt Crookshank, Community Housing Resource Center
Nancy Reid, Roanoke Gas Company
Quovadis Washington Brown, Alleghany Highlands Community Services
Sabrina Sidden Hicklin, Council of Community Services
Shane Sawyer, Roanoke Valley-Alleghany Regional Commission
Sherman Pennix, City of Roanoke
Susan Carroll, Blue Ridge Behavioral Health Care
Tanyia Jones, Salem VA Medical Center



Report Prepared by

Sabrina Sidden Hicklin, MSW
Gabrielle DeMarco, Radford University, BSW Intern
Paula L Prince PhD, Jefferson College of Health Sciences



Thank you to all the volunteers that made this data collection possible!

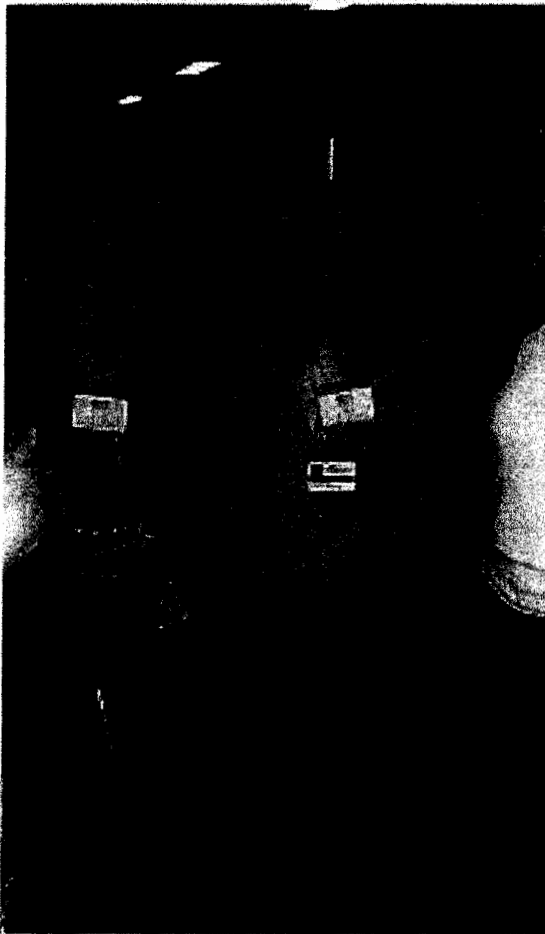


Table of Contents

Introduction	4
Methodology	5
2015 Point-In-Time Count	6
Key Findings for the PIT Survey Results	7
2014 Point-In-Time Shelter Survey Results	8
General Demographic Statistics	8
Historical Descriptive Statistics	9
Familial Descriptive Statistics	12
Work and Income Statistics	13
Health (Physical and Mental) Statistics	15
Common Characteristics and Challenges	17
Comments	18
Conclusion	21
Appendices	22



Introduction

Each year, every community that receives HUD funding for homeless service providers collects data for a Point-In-Time (PIT) Report. The PIT Report is just one direction in the communication process between federal (HUD) and local agencies. The flow of information goes from HUD to local resources and then from local resources back to HUD. For example, grant applications insure initiative and goal alignment between the local, state, and federal level agencies that address homelessness, and the Point-In-Time Reports indicate whether the initiatives and goals are successful or not. If the initiatives are successful, the data should indicate a reduction in the amount of homeless and the time spent homeless.

“HUD’s mission is to create strong, sustainable, inclusive communities and quality affordable homes for all.”¹ HUD has established goals in its 2014-2018 strategic plan regarding programs to end homelessness for veterans, people experiencing chronic homelessness, families, youth, and children; promote advancements in economic prosperity for residents of HUD-assisted housing; and to promote the health and housing stability of vulnerable populations.²

“In 2014, \$1.6 billion in HUD funding was awarded to support programs and services for the homeless population across the United States, Puerto Rico, Guam and the U.S. Virgin Islands. The President’s 2015 Budget seeks \$2.4 billion for Homeless Assistance Grants, \$480 million above the 2012 enacted level. This level of funding maintains the approximately 224,000 HUD-funded beds that assist the homeless nationwide and expands rapid re-housing and permanent supportive housing.”³

Of the \$1.6 billion in 2014, the state of Virginia was awarded \$21,690,375 to fund 133 programs serving the homeless population.² The Virginia Coalition to End Homelessness (VCEH) is a statewide nonprofit organization unifying the interests of all concerned with homelessness to bring the most effective and cost-effective policies, systems, and services into practice across the Commonwealth. VCEH currently has three primary initiatives: 1) Ending homelessness among Virginia’s Veterans by the end of 2015, 2) Building local capacity to improve the response to homelessness, including transitioning to permanent solutions to homelessness, such as permanent supportive housing and rapid re-housing, and 3) Advocating for better policy and increased resources to address all homelessness.⁴

The Point-In-Time Report is utilized at the local level to provide insights into successful strategies, while also providing knowledge about the experiences of the homeless. The Blue Ridge Continuum of Care (CoC) has continued to analyze, adjust and improve their processes pertaining to homelessness. The Blue Ridge CoC ensures strategies such as a providing a central intake; a community housing resource center; and utilizing rapid rehousing and permanent supportive housing are combined within a framework of collective impact that maximizes the efforts of all service provider agencies. The members of the CoC actively participate in monthly meetings and strategic planning to ensure the alignment of federal goals and system performance measures with local goals and processes. The Blue Ridge CoC also participates in new initiatives aimed at reducing homelessness. This past year it successfully



¹ <http://portal.hud.gov/hudportal/HUD?src=/about/mission>

² <http://portal.hud.gov/hudportal/documents/huddoc?id=hudstrategicplan2014-2018.pdf>

³ http://portal.hud.gov/hudportal/HUD?src=/press/press_releases_media_advisories/2014/HUDNo.14-032

⁴ <http://vceh.org>

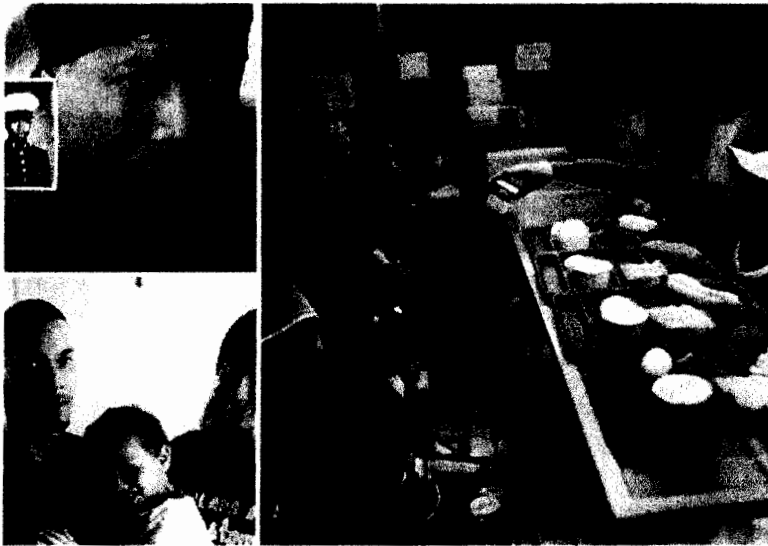


housed 35 veterans through participation in the Veterans 100 Day Challenge. Currently the CoC is participating in the Zero 2016 initiative, an initiative to end veteran homelessness by the end of 2015, and chronic homelessness by the end of 2016.

Methodology

This 2015 Winter Point-In-Time and Shelter Survey report utilized data from three different sources: Point-in-Time Count (PIT Count), Point-In-Time Surveys (PIT Survey) and The Vulnerability Index & Service Prioritization Decision Assistance Tool (VI-SPDAT) surveys. Each source of data has a different purpose, but data collection for all three occur on the same night to avoid duplicated data. January 29, 2015 was the night selected to gather data for the 2015 Winter Point-In-Time Report.

The purpose of the PIT Count is to obtain an accurate, unduplicated count of all those residing in a shelter. The PIT Count is completed by shelter directors and staff, and the only descriptive frequencies are: under age 18; 18-24; over age 24; street count; and veteran status.



The Point-In-Time Survey (PIT Survey) is administered at least every year and sometimes twice a year for the purpose of detailing information and characteristics about people experiencing homelessness. This is a more comprehensive survey that contains questions about: the reasons homeless; children's descriptive questions; cash and non-cash benefits and health needs. The 2015 survey instrument consisted of 26 closed response questions; "other" and N/A responses for appropriate questions and 2 follow up or open-ended questions. People who were homeless the night of January 29th were allowed to refuse the PIT survey, which is why the PIT Count (N=390) is so important for

understanding the actual numbers homeless and the PIT survey for understanding characteristics of a sample (N= 191, 49%) of those homeless.

Street Counts (N=12), the number of homeless not residing in a shelter, are provided by the number of VI-SPDAT surveys that are returned. VI-SPDAT is an assessment tool that indicates the level of vulnerability for a homeless person or family. This assessment tool is a survey that consists of 50 YES/NO or N/A questions. There are 4 categories within this survey that calculate a combined score between 1-4, 5-9, and 10 and above. A score of 10 or above would indicate that an individual/family is more vulnerable. People who are homeless and on the street have the right to refuse the VI-SPDAT just like those in the shelter can refuse the PIT survey. If a person chooses not to complete the VI-SPDAT then the survey is coded as refused although the individual is still counted in the numbers of those on the street.

Volunteers to administer the surveys were recruited utilizing the Council of Community Services' Hands on Blue Ridge volunteer services and Jefferson College of Health Sciences students. Each agency also provided staff to administer surveys at the shelters.



Key Findings for 2015 Point-In-Time Count

The total number of homeless individuals in this year's count is 390*. The number of adults age 24 and older experiencing homelessness totaled 265 and the number of children under age 18 experiencing homelessness totaled 80. The numbers have been trending downward since 2012.

PEOPLE COUNTED	Children < 18	Children 18-24	Adults > 24	2015 TOTAL	VETERANS	CH*	FEMALE	MALE
Family Promise	7	3	4	14	0	0	9	5
TRUST	2	2	22	26	17	2	9	17
Safe Home Systems (Covington)	1	1	5	7	0	4	6	1
Turning Point	9	1	8	18	0	0	13	5
Red Shield Lodge	0	1	52	53	9	0	0	53
Rescue Mission Singles	0	15	158	173	21	20	68	105
Rescue Mission Family Shelter	61	22	4	87	3	20	48	39
Street Count			12	12	0	1	3	9
TOTAL	80	45	265	390	50	47	156	234

*CH refers to chronically homeless

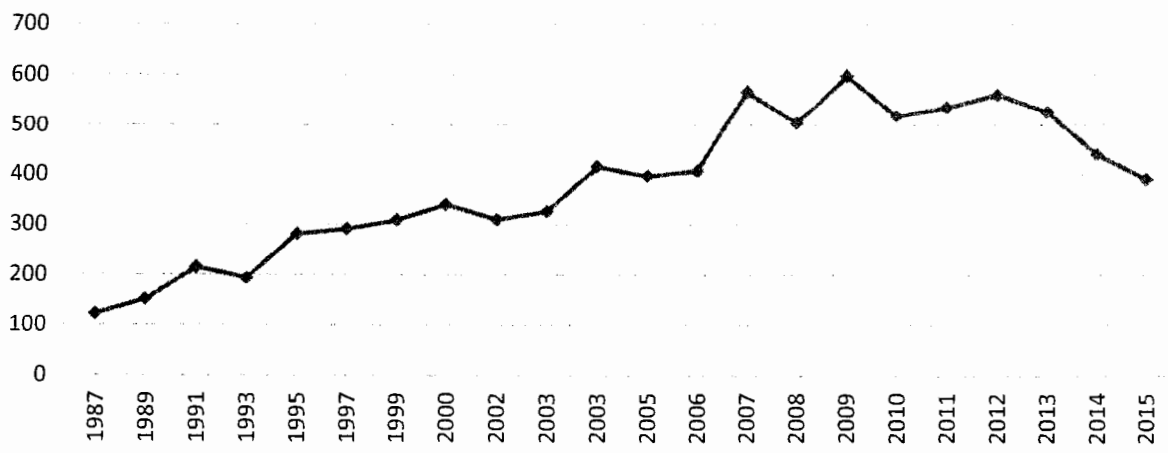
The number of veterans this year decreased by 21% from last year's total of 63 in 2014.

Females make up 40% of the total population and males are 60% of the total population.

Children under the age of 18 are 20.5% of the total population

The 390 total does not include the possible homeless individuals incarcerated.

Point-In-Time Counts from 1987-2015



Point-In-Time Count in 2015 decreased by 11.3% (390 compared to 440 in 2014 and 527 in 2013)



Key Findings for the PIT Survey Results

- 191 (49%) shelter respondents (adults 18 and over) completed the survey. This is a 9% decrease in the number of respondents compared to 2014 (58%).
- 60.5% of respondents were living in the Blue Ridge Continuum of Care catchment area when they became homeless compared to 57.6% in 2014 and 51.2% in 2013
- The top 5 challenges faced by homeless include:
 - Affordable housing (#1 in 2014)
 - Cannot find work (# 2 in 2014)
 - Medical problems (#3 in 2014)
 - Dental problems (#4 in 2014)
 - Past incarceration (#5 in 2014)
- The oldest respondent is 76 and the youngest is 19.
- 96 men (50.3%) and 95 women (49.7%) completed the survey
- 54.8% (103) of those surveyed identified themselves as white and 35.6% (67) identified themselves as African-American
- 13% (25) of respondents are Veterans as compared to 19% in 2014
- 44% (83) of respondents report having received mental health services in the past
- 23% (44) of respondents report having received treatment for problems related to alcohol
- 16.8% (32) of respondents report having been treated for drug dependency
- 83.7% (159) report having a high school/GED education or more. Educational attainment has been trending upward since 2011 (73.4%, 77.9%, 79.9%, 81.2%)
- 32.1% (59) of respondents are employed either “on” or “off” the books. This is a 2.6% decrease from 2014
- 31.4% of survey respondents indicate unemployment as the primary reason for being homeless
- 32.6% (60) report receiving food stamps
- 54.5% (104) of respondents report looking for work compared to 57.4% in 2014
- 67.6% of respondents report they have never heard of the Community Housing Resource Center as compared to 76.9% in 2014. 15.1% of respondents have received services from the CHRC compared to 6.3% in 2014.



2015 Point-In-Time Shelter Survey Results

General Demographic Statistics

Gender	Response Count	Response Percent
Male	96	50.3%
Female	95	49.7%
Transgender	0	0.0%
Declined to state	0	0.0%
Other	0	0.0%
Answered question	191	
Skipped question	0	

Fewer and fewer men are completing the surveys each year 2012 (67.5%), 2013 (51%), 2014 (58.4%).

What racial/ethnic group do you identify with the most (choose only one)?	Response Count	Response Percent
White/Caucasian	103	53.9%
Black/African American	67	35.0%
Asian	0	0.0%
American Indian/Alaskan Native	0	0.0%
Native Hawaiian/Other Pacific Islander	0	0.0%
American Indian/Alaskan Native and White	1	0.5%
Asian and White	0	0.0%
Non-Hispanic/Non-Latino	1	0.5%
Hispanic/Latino	6	3.1%
Mixed Race	10	5.2%
Declined to state	0	0.0%
Other (please specify)*	3	1.5%
Answered question	191	
Skipped question	0	

The racial groups have ranged between 53/35% and 58/36% for White/Caucasian and Black/African American respectively.

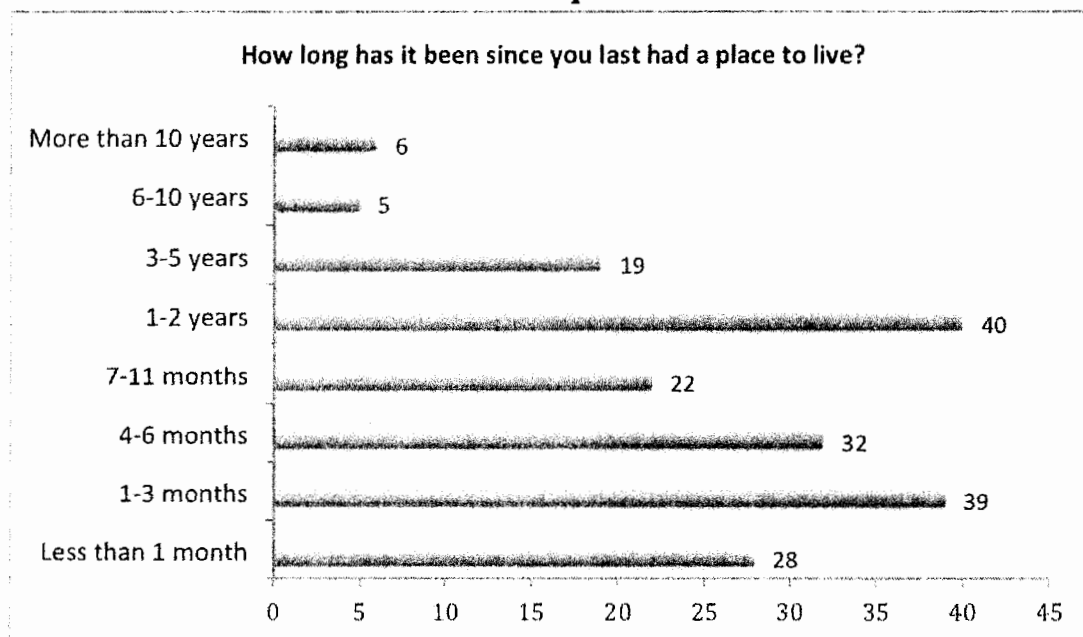
*3 respondents who indicated "other" identified as Other (2) and Iraqi (1)



Agency Survey Response	Response Count	Response Percent
Family Promise	7	3.7%
Safe Homes (Covington)	6	3.1%
HAT	0	0.0%
Rescue Mission – Family Shelter	66	34.6%
Rescue Mission – Men’s Shelter	21	11.0%
Rescue Mission – Respite	5	2.6%
Rescue Mission – Tabitha Project	17	8.9%
Red Shield Lodge	39	20.4%
Turning Point	7	3.7%
TRUST House	23	12.0%
Street Canvassing	0	0.0%
Answered question	191	
Skipped question	0	

The Rescue Mission-Family Shelter and Red Shield Lodge are the two agencies with the most survey respondents.

Historical Descriptive Statistics



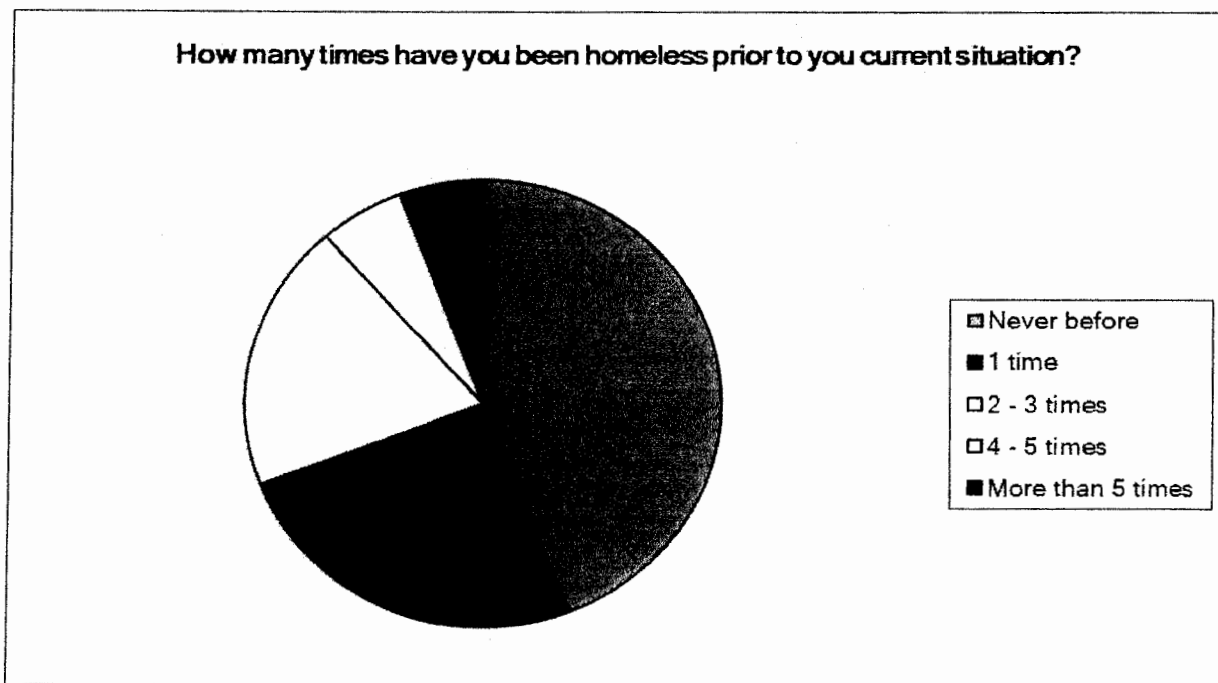
The category 1-2 years has been the most reported length of time homeless other than in 2014. In 2014 1-2 years was the third most reported following 4.6 months and 1-3 months.



Please tell us the primary reason you are currently homeless:	Response Count	Response Percent
Unemployed	60	31.4%
Evicted from home, unrelated to payment	19	9.9%
Victim of domestic violence	18	9.4%
Mental health	5	2.6%
Substance abuse	11	5.7%
Fire/other disaster	0	0.00%
Family problems	28	14.6%
Bad credit	0	0.00%
Criminal history	10	5.2%
Lack of affordable housing	11	5.7%
Discharged from an institution	0	0.00%
Other (please specify)*	29	15.1%
Answered question	191	
Skipped question	0	

Unemployed ranks number 1 as the primary reason for homelessness on every report from 2012-2015.

*29 respondents who indicated "Other" specified as: behind on rent/evicted (3); divorce (2); medical (3); loss of services (3); illness of self or family member (2); house condemned; water pipe busted; lack of proper identification to work; released from prison (3); legal blindness; death of mother; lack of family support; came here to go in program; to stop selling drugs; poor living conditions (2); physical health; caretaker; place he was renting was sold.



In 2015 the majority of people (44%) reported never being homeless before. This statistic has ranged from 42-44% since 2012.



Where were you residing when you became homeless?	Response Count	Response Percent
	96	50.2%
	3	1.5%
	11	5.7%
Botetourt County	1	0.5%
Clifton Forge	0	0.0%
Alleghany County	4	2.0%
Other (please specify)*	75	39.2%
Answered question	190	
Skipped question	1	

57.4% of the homeless people were in the Roanoke area compared to 54.9% in 2014 and 48.7% in 2013.

*Of those who came to Roanoke from some other place, 51 were from other jurisdictions in Virginia and 24 came from other states.

If you became homeless somewhere other than Roanoke, why did you come to Roanoke? (Choose one main reason)	Response Count	Response Percent
Not applicable	110	57.5%
Find a job	12	6.2%
Friends/family are here	10	5.2%
Domestic violence program	3	1.5%
To obtain healthcare	0	0.0%
Ran out of money	0	0.0%
Personal reasons	3	1.5%
Probation/Parole officer	7	3.6%
Veterans Administration	5	2.6%
Substance abuse program	5	2.6%
Shelter only	17	8.9%
Other/Referred by: (please specify)*	18	9.4%
Answered question	172	
Skipped question	19	

*If someone came to Roanoke after becoming homeless, the main reasons continue to be Other and Shelter only. Of the 18 respondents who identified with "Other/Referred by" (3) listed names, (1) was referred from Blacksburg, (1) was referred by Immigration Services, (2) answered medical/hospital, (2) answered randomly got dropped off, (1) found online, and (8) listed for services such as: United Way, Rescue Mission, and Goodwill



Where did you sleep last night?	Response Count	Response Percent
Emergency shelter	146	76.4%
Transitional shelter	30	15.7%
Psychiatric facility	0	0.0%
Hospital (non-psychiatric)	0	0.0%
Jail, prison, or juvenile detention	0	0.0%
Rented housing unit	0	0.0%
Owned housing unit	0	0.0%
Staying with family	3	1.5%
Hotel or motel (no voucher)	1	0.5%
Foster care home	0	0.0%
Domestic violence shelter	9	4.7%
Permanent supportive housing	0	0.0%
Substance abuse treatment center or detox	0	0.0%
Place not meant for human habitation	0	0.0%
Other (please specify)*	2	1.0%
Answered question	191	
Skipped question	0	

Emergency and Transitional shelters have remained the top 2 responses since 2012.

*Other responses included the "Campsite" and "Stayed with friend"

Have you been denied a bed at a local shelter in the last 12 months because it was full?	Response Count	Response Percent
Yes	22	11.5%
No	169	88.5%
Answered question	191	
Skipped question	0	

The number of people denied a bed due to capacity of the shelter was 6-6.7% each year until 2015. This year had the highest report of 11.5%.

Familial Descriptive Statistics

How many children under the age of 18 do you have with you?	Response Count	Response Percent
0 Children	157	82.2%
1 Child	6	3.1%
2 Children	14	7.3%
3 Children	8	4.2%
4 Children	3	1.6%
5+ Children	3	1.6%
Answered question	191	
Skipped question	0	

56 school age children are attending school, 4 are not attending school.



How do you handle child care?	Response Count	Response Percent
Not applicable	157	82.1%
I do not need child care	11	5.7%
Friends/family	6	3.1%
I take care of my children myself	11	5.7%
Child care center	3	1.5%
Other (please specify)*	3	1.5%
Answered question	188	
Skipped question	0	

*Other responses include social services, work while they are in school, and hired babysitter

Are you a veteran of the US military?	Response Count	Response Percent
Yes	25	13.1%
No	166	86.9%
Answered question	191	
Skipped question	0	

What is the highest level of education that you completed?	Response Count	Response Percent
K - 8	4	2.1%
Some high school	26	13.7%
High school graduate	54	28.4%
GED	35	18.4%
Some college	53	27.9%
College graduate	11	5.8%
Post graduate	6	3.2%
Declined to state	1	0.5%
Answered question	190	
Skipped question	1	

83.7% or 159 respondents report having a high school/GED education or more. This is trending upward since 2011.

Work and Income Statistics

Are you actively looking for work?	Response Count	Response Percent
Not applicable	23	12.0%
Yes	104	54.5%
No	64	33.5%
Answered question	191	
Skipped question	0	

In 2015 54.5% are actively looking for work. This is slightly down from 2014 and 57.4% actively looking for work.



How do you make money? (Check all that apply)	Response Count	Response Percent
Work, on the books	50	27.1%
Work, off the books	9	4.8%
Drug trade	1	0.5%
Sex trade	0	0.0%
SSI	12	6.5%
SSDI	15	8.1%
Pension/Retirement	3	1.6%
Veterans Administration	8	4.3%
Public assistance	4	2.1%
Food stamps	60	32.6%
Recycling	4	2.1%
Panhandling	1	0.5%
No income	68	36.9%
Other (please specify)*	16	8.6%
Answered question	184	
Skipped question	7	

36.9% report not having any income. 32.6% report food stamps and 27.1% report working (on the books).

*Other responses include: child support (6); odd jobs/temp. work/day labor/part-time employment (6); TANF; Study at Carilion; friends/family (3); owns business

How do you mainly get around? (Check all that apply)	Response Count	Response Percent
Licensed motorized vehicle	22	11.7%
Valley Metro bus	101	53.7%
Walk	100	53.1%
Scooter/Bicycle	2	1.0%
Ride with family/friends	28	14.8%
Other (please specify)	7	3.7%
Answered question	188	
Skipped question	3	

Valley Metro bus and walking have been the top 2 responses each year since 2012. 7 "Other" responses include: Social Worker/Case Worker (2), Rescue Mission Transport (3), Salvation Army Transportation (1), and Trolley (1)



Health (Physical and Mental) Statistics

If you get sick, where do you go for medical attention?	Response Count	Response Percent
Emergency room	69	36.5%
Urgent Care	9	4.7%
Rescue Mission Healthcare Center	40	21.1%
New Horizons	4	2.1%
Private doctor	20	10.5%
VA Medical Center	21	11.1%
Health Department	1	0.5%
Bradley Free Clinic	12	6.3%
Other (please specify)*	13	6.8%
Answered question	189	
Skipped question	2	

*Emergency room has been the number 1 response each year and continues to be the place to go for medical attention

*Other responses include: any free clinic (3); nowhere (3); hospital (1); Free Riverside Circle (1); Fralin Clinic (1); Primary Care at Carilion (1); Primary Care Doctor (1); Carilion Primary Care (1); and Carilion Family Practice (1)

Do you take medications?	Response Count	Response Percent
Yes	104	54.5%
No	87	45.5%
Answered question	191	
Skipped question	0	

Each year from 2012-2015 between 50-59.3% report taking medications. In 2015 54.5% reported taking medications.

If yes how do you obtain your medication? (Check primary source)	Response Count	Response Percent
I purchase them from a drug store	37	32.4%
I get them from a service provider	39	34.2%
I cannot afford my medications	7	6.1%
Other (please specify)	31	27.1%
Answered question	114	
Skipped question	77	

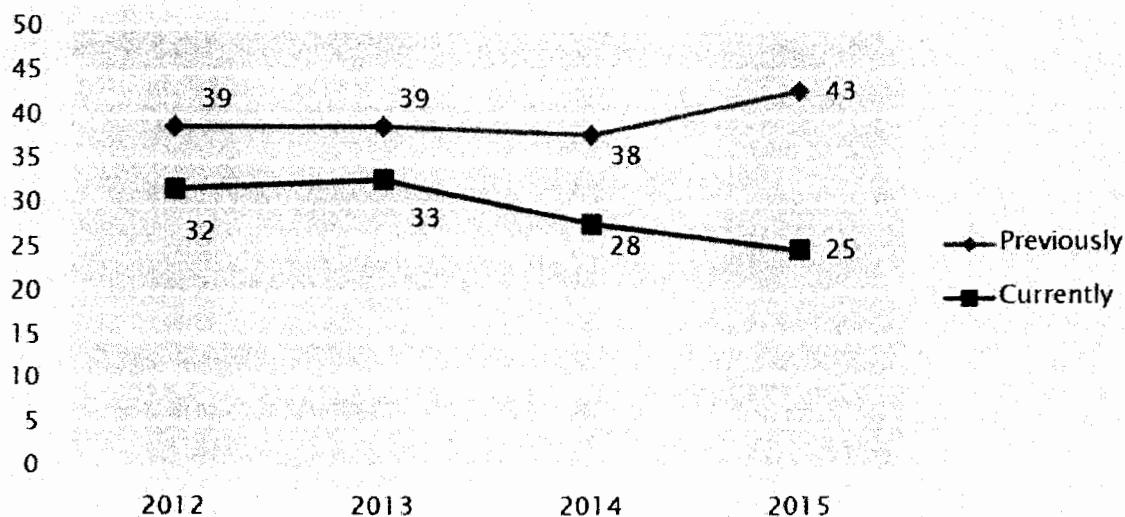
Of those who are taking medications, the majority purchase from a drug store, get the medications from a service provider or the 31 "other" responses include: VA. Medical Center (16), Blue Ridge Behavioral Healthcare (2), Insurance (4), CMAP, Walmart, Free Clinic, Bradley Free Clinic, Mental Health, Glenco (Blue Ridge), and has a supply from before he was homeless



How do you pay for medical care?	Response Count	Response Percent
Medicaid	40	21.4%
Medicare	9	4.8%
Private insurance	11	5.9%
Out of pocket	29	15.5%
Other	98	52.4%
Answered question	187	
Skipped question	4	

Other continues to be the highest category for how people pay for medical care at 52.4%. In the past the other responses included VA Premier, Veterans Administration Medical Care and charity care.

Are you CURRENTLY receiving mental health services?	Response Count	Response Percent	Have you PREVIOUSLY received mental health services?	Response Count	Response Percent
Yes	49	25.8%	Yes	83	43.5%
No	141	74.2%	No	108	56.5%
Answered question	190		Answered question	191	
Skipped question	1		Skipped question	0	



Over the last four years the number of people reporting previously receiving mental health services is increasing and those individuals currently receiving mental health services are decreasing.



Have you ever received treatment for problems related to alcohol?	Response Count	Response Percent
Yes	44	23.0%
No	147	77.0%
Answered question	191	
Skipped question	0	

Fewer people reported received treatment for problems related to alcohol in 2014 (20.6%) and 2015 (23.0%) than in previous years 2013 (30.7%) and 2012 (32.9%).

Have you ever been treated for drug dependency?	Response Count	Response Percent
Yes	32	16.8%
No	159	83.2%
Answered question	191	
Skipped question	0	

More and more people are reporting they haven't ever been treated for drug dependency each year. 2015 (83.2%), 2014 (82.0%), 2013 (71.4%), 2012 (72.9%).

Common Characteristics and Challenges

Of the following common characteristics and challenges faced by those without a home, please indicate which affect you. (Choose all that apply)	Response Count	Response Percent
Cannot find work	96	53.0%
Cannot find affordable housing	112	61.9%
Victim of domestic violence	36	19.9%
Dental Problems	57	31.5%
Legal problems/Problems with police	31	17.1%
Challenges with substance abuse	29	16.0%
I cannot afford my medications	35	19.3%
Previous foster care	9	5.0%
Divorce	39	21.5%
Physical disability	45	24.9%
Medical problems	64	35.4%
Past incarceration	47	26.0%
Child custody disputes	12	6.6%
Other (please specify)*	16	8.8%
Answered question	181	
Skipped question	10	

Affordable housing, cannot find work, and medical problems are the top 3 challenges faced by those homeless.

*Other responses include: not enough hours at work, family problems, still working to get green card/permanent residence, cannot receive income due to switching payees from NY to here, can't speak English well (Spanish speaker), debt/money issues, cannot work



Comments

- It's really inconvenient.
- It's rough on people. It's hard to find stable housing.
- It's scary. It's nerve racking. Struggling with the job part. They just want a life together, both working...that's their goal. Always praying.
- This is my first time in the shelter. I am working hard to get out of my situation. I am hurt and



working hard to get out and getting a place in GA. I am truly thankful for the Mission and the staff...I appreciate everything.

- Terrible.
 - It's a place to sleep and eat
- (Rescue Mission)
- Very inconvenient. Keeps me from having steady employment.
 - Stressful.
 - It's an experience that I feel like no one should have to go through. It's a stressor, uncomfortable, breaks your spirits. I hate when people look at you and think that you use drugs and alcohol.
 - Wants to get employment. I

believe that would help me get housing. Makes me sad.

- It sucks.
- Makes me depressed and it's very hard for a single lady to obtain housing.
- I miss being able to be alone with my children and family. I also miss being able to cook/provide meals for my family.
- I feel helpless and lonely because I am without housing.
- If I had my cell phone on I believe that I could of obtained employment, but due to the fact that I could not return their phone calls I wasn't able to obtain employment or keep housing.
- I miss my privacy and I miss being able to come and go as I please. I miss quiet time.
- I hope to obtain housing soon.
- devastating
- Housing is too hard to find. Rent is too high.
- Stressful.
- Besides being stressful, not being able to provide things for my son when he gets here.
- "It hasn't been my fault. I'm homeless because of the system. If it wasn't for me being homeless, I'd say I kind of would of had a new life."
- Depressed.
- It's depressing.
- It sucks. Not what I am used to.
- I have to stay at the Rescue Mission and I appreciate having this place.
- It's a tough situation.



- I am working towards housing and want it fast. I want as much help and information for me to able to get out on my own.
- It's very hard.
- Very depressing.
- It sucks really bad. It's not the place it's the people.
- Not good time without housing.
- I would like to have a home of my own.
- I will like to get a house as soon as possible because its more like a goal. Want to get a job and live with my mom...we are like a team.
- It sucks, I do not like being without a house. I do not know how many hoops you have to jump through for someone to help you.
- Your own privacy. Doing what you want to do. Kids don't have their own rooms. Missing my grandkids...older kids cannot come visit and have Sunday dinners. Miss going to places with my brothers and sisters.
- Never be homeless again I guess I don't know.
- Feel like a gypsy or vagabond and out of sorts.
- It's hard when you are so used to having your own. It's so hard for the homeless...it's taking a toll on me.
- I just want to find my own place.
- Wants help for housing
- Today, best news, Section 8 1 bedroom housing.
- I'm good. I'm hoping to find housing.
- I am a caretaker.
- It is a pain in the butt
- Bankers
- It sucks
- He is grateful the mission is here.
- There are a lot of resources that aren't being given out in Roanoke and he doesn't understand why
- Can't do what he wants to do...no freedom.
- Wants to get out of here as soon as possible because he doesn't like the other people here and how comfortable they are staying here (not the staff...he thinks the staff is great!)
- Wants to know how long you have to stay in this shelter before getting housing assistance
- Trying to get my own place--I'm working on it.
- Doesn't like it much. Trying to find housing less than \$500/month
- Very grateful to God that he is alive and for the Rescue Mission because the last 4 years he has been here. Everybody here has been like family to him. Been sick twice and almost died and the clinic helped him through all of that.
- It's been hard trying to find a job.
- I have a case manager through Blue Ridge and she has been very helpful. I also receive services through Professional Payee Partners Incorporated and they are helping me switch my payee services to Roanoke.
- I'm just finding out there are programs out there...I had thought they were for women and children.
- It bothers me. I'd like to get back into a house.

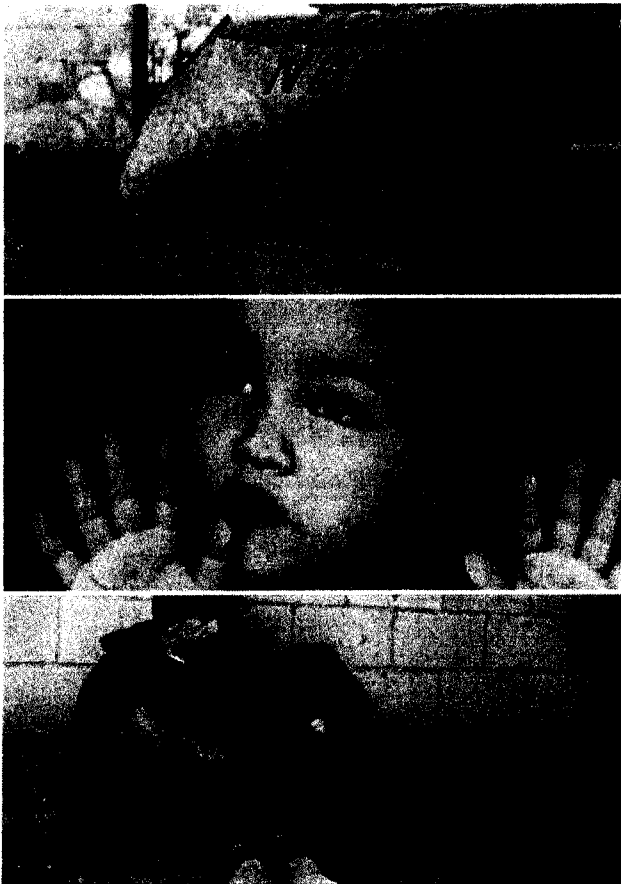


- Need a job so afford it!
- "I'm trying to get stable, find work and stay in aftercare."
- depressing
- It is the most depressing thing I have ever been through in my life.
- You can dwell in your situation ...put best foot forward and seek available agencies
- It's the hardest thing I've ever dealt with
- "Close the gap between what government gives and actual cost.
- Causes other behaviors.
- "No transportation to get around to find work."
- "Your privacy is an issue. Community living is hard."
- I need a job on the books so that I can get an apartment.
- I have to depend on walking or someone here to take me and it sets your schedule behind a lot.
- Would like a better plan to end homelessness.
- It's no fun!
- Coming from prison, being at the RSL provided the structure and safety that I need at this time.
- I wish the process of getting housed was simpler.
- Shocked about how fast this (being homeless) could happen.
- Unable to obtain employment because of criminal background, unable to afford housing, feels like there is no place for him, feels that past incarceration will hold him back.
- Would like for children to be able to visit him. Feels he should be established at his age. Persistent medical concerns make being without housing very difficult.
- "Dislikes the lack of privacy, but likes meeting new people in the shelter."
- "It sucks and makes life hard."
- "It sucks."
- "Don't have my own place to have personal belongings and privacy."
- "Rent is too high, utilities are too much, and pay is not enough."
- "It sucks and I don't want to go through it again."
- "Not good."
- "You don't have privacy and have to share common living areas when you are homeless."
- "Nobody in the US should not be homeless."
- Accept the condition that I am in and working for the way to move forward
- You adjust to the Mission and become comfortable and welcome.
- No bath tub.
- "I feel depressed, sad, feel hopeless!"
- "Time is winding down, I need 30 days."
- I feel there are lots of resources within the area. The hard is finding them. It would be easier if there was more under one roof. However, Turning Point has offered many. Thank you for your support.
- Very depressing.
- It is very difficult, he sometimes gets very depressed.
- Would like to have apartment or house of his own, not to have it is devastating to him.
- Due to his health declining it has been very difficult, he hopes to find housing eventually.



Conclusion

In 2014 the Blue Ridge Continuum of Care continued to provide needed services, analyze and improve their already successful processes; and the results of this can be seen in the data. This year, January 2015, is the third consecutive year in which the Roanoke area has seen a decline in the number of homeless people and a decrease in the length of time spent homeless. Reductions in length of time were notable



regarding those homeless between 4-6 months and between 3-5 years.

Year after year the top 4 challenges reported remain the same with 1) affordable housing 2) cannot find work 3) medical problems and 4) dental problems. Affordable housing consistently being reported year after year is one reason the conversation quickly turns from the situation of homeless to lack of affordable housing in this area. The Roanoke area CoC concentrates on prevention with a focus on rapid rehousing and programs such as the Community Housing Resource Center that works with landlords to provide affordable housing. New Horizons Health Care facility is currently expanding its' physical health and dental capacities to serve more people with low/no income. Education continues to hover around 80-85% of those homeless having a high school diploma or greater. Addressing the barriers to obtaining and maintaining a livable income through employment is a necessity. Continued utilization of the workforce development and other community resources should improve the challenge of not being able to find work.

Trend data regarding the number of people reporting previously received mental health services and currently receiving mental health services continues to show a divergent pattern between the two indicators. More people year after year are reporting previously received rather than currently receiving.

In regard to gender, the number of survey respondents year after year has increased for women. Further investigation into the data would inquire about the actual numbers of women as a total for the homeless population comparable to the survey sample over time.

Although the Roanoke area continues to see declines in the amount of people homeless, the fact still remains that in January 2015, there were 390 people homeless. As a community, the human service providers in the Roanoke and surrounding areas will continue to serve those in need.





DAVID A. BOWERS
Mayor

CITY OF ROANOKE

CITY COUNCIL

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Roanoke, Virginia 24011-1536
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Council Members

William D. Bestpitch
Raphael E. "Ray" Ferris
Sherman P. Lea
Anita J. Price
Court G. Rosen
David B. Trinkle

May 4, 2015

The Honorable Mayor and Members
of Roanoke City Council
Roanoke, Virginia

Dear Mayor Bowers and Members of Council:

We jointly sponsor a request of Carlos Mendes, Head Coach, Virginia Lady Hawks with regard to youth initiatives in the community, at the regular meeting of City Council to be held on Monday, May 4, 2015, at 2:00 p.m.

Sincerely,

A handwritten signature in black ink that reads "Sherman Lea".

Sherman P. Lea
Council Member

A handwritten signature in black ink that reads "Anita James Price".

Anita J. Price
Council Member

SPL/AJP:ctw



CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council
Meeting: May 4, 2015
Subject: Reconstruction of the Franklin Road Bridge – Acquisition of Real Property Rights

Background:

The reconstruction of the Franklin Road Bridge is included in the Capital Improvement Program. The City will need to acquire real property rights from private owners in order to construct, operate, and maintain the proposed bridge project.

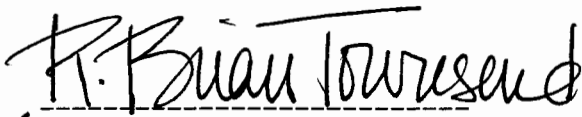
The property owners involved are:

Tax Map No.	Address	Owner
1040102	1809 Franklin Road	Timberbook Properties VI LLC
1032203	341 Reserve Avenue	HTB Properties, LLC
1032216	8 Riverside Circle	Carilion Clinic Physicians, LLC
1031902	99 Riverside Circle	Carilion Clinic Physicians, LLC
1032208	217 Reserve Avenue	Carilion Clinic Properties, LLC
1032210	301 Reserve Avenue	Roanoke Hotel Group, LLC

Funding for the acquisition of real property rights is available in the Project account, 08-530-9965, Franklin Road over NSRW – Bridge Replacement.

Recommended Action:

Authorize the acquisition of real property rights, including permanent easements, temporary construction easements, and public street rights of way, by negotiation from the property owners identified above which are necessary to construct the proposed bridge replacement project; and authorize execution of the appropriate acquisition documents by the City Manager, such documents to be approved as to form by the City Attorney.


 Christopher P. Morrill
 City Manager

Distribution: Council Appointed Officers
 Sherman M. Stovall, Assistant City Manager for Operations
 Robert K. Bengtson, Director of Public Works
 Philip C. Schirmer, City Engineer



IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE providing for the acquisition of real property rights needed by the City in connection with the Franklin Road over NSRW – Bridge Replacement Project (“Project”); authorizing City staff to acquire such property rights by negotiation for the City; authorizing the City Manager to execute appropriate acquisition documents; and dispensing with the second reading of this Ordinance by title.

BE IT ORDAINED by the Council of the City of Roanoke as follows:

1. The City wants and needs certain real property rights, to include temporary construction and/or permanent easements of variable length and width, fee simple interests, and such other real property interests as needed, as set forth in the City Council Agenda Report dated May 4, 2015, for the Project, for the reconstruction of the Franklin Road Bridge. The proper City officials and City staff are hereby authorized to acquire by negotiation for the City the necessary real property interests and appropriate ancillary rights with respect to the real property parcels referred to in the above mentioned City Council Agenda Report dated May 4, 2015, and any other real property parcels needed for the Project for such consideration as the City Manager may deem appropriate, subject to an acceptable title and environmental report. All requisite documents shall be approved as to form by the City Attorney.

2. The City Manager is further authorized to execute appropriate acquisition documents for the above mentioned parcel(s) for such consideration as deemed appropriate for the necessary interests, provided, however, the total consideration offered or expended, including costs, title search fees, appraisal costs, recordation fees, and other related costs shall not exceed

the funds available in the Project's account for such purposes, without further authorization of Council. Upon the acceptance of any offer and upon delivery to the City of appropriate acquisition documents, approved as to form by the City Attorney, the Director of Finance is authorized to pay the respective consideration to the owners of the real property interests conveyed, certified by the City Attorney to be entitled to the same.

3. Pursuant to the provisions of Section 12 of the City Charter, the second reading of this Ordinance by title is hereby dispensed with.

ATTEST:

City Clerk.



CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council
Meeting: May 4, 2015
Subject: West End Target Area 13th Street Improvements – Acquisition of Real Property Rights

Background:

As part of the FY 2015 Community Development Block Grant provided by the HUD Community Resources Division, the City intends to construct street, drainage, and signal improvements to 13th Street. The City will need to acquire real property rights from two private owners to install a new signalized intersection at 13th Street and Campbell to replace span wire signals with new signal mast arms and pedestrian signal pole.

Considerations:

City Council action is necessary to authorize the acquisition of real property rights needed for the West End Target Area 13th Street Improvements. The real property rights needed are outlined below.

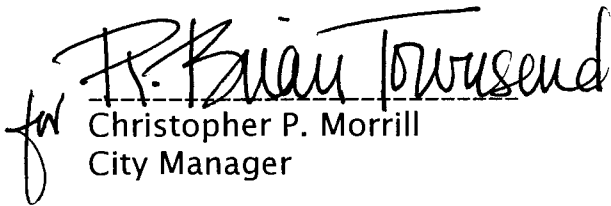
Funding for acquisition of the real property rights is available in the project account 35-G14-1520, West End Community Development FY 15.

A permanent traffic signal easement approximately 5 feet in length and 5 feet in width is required to accommodate construction activities on the NW corner of 13th and Campbell and a permanent traffic signal easement approximately 6 feet in length and 6 feet in width is required to accommodate construction activities on the SW corner of 13th and Campbell. This property is identified as follows:

Tax map Parcel Number	Address	Owner
1220416	701 13 th Street, SW	Dudley Automotive Corp.
1220217	515 13 th Street, SW	Cavitt B. and Laura E. Bartley

Recommended Action:

Authorize the acquisition of real property rights needed to construct the proposed West End Target Area 13th Street Improvement Project by negotiation and execution of the appropriate acquisition documents by the City Manager, such documents to be approved as to form by the City Attorney.

for Christopher P. Morrill
City Manager

Distribution: Council Appointed Officers
Sherman M. Stovall, Assistant City Manager for Operations
Robert K. Bengtson, Director of Public Works
Philip C. Schirmer, City Engineer
Hong Liu, Traffic Engineer

026
IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE providing for the acquisition of real property rights needed by the City in connection with the West End Target Area 13th Street Improvement Project (“Project”); authorizing City staff to acquire such property rights by negotiation for the City; authorizing the City Manager to execute appropriate acquisition documents; and dispensing with the second reading of this Ordinance by title.

BE IT ORDAINED by the Council of the City of Roanoke as follows:

1. The City wants and needs certain real property rights, to include permanent easements of variable length and width, and such other real property interests as needed to install a new signalized intersection at 13th Street, S.W. and Campbell Avenue, S.W., Roanoke, Virginia, as set forth in the City Council Agenda Report dated May 4, 2015, for the Project. The proper City officials and City staff are hereby authorized to acquire by negotiation for the City the necessary real property interests and appropriate ancillary rights with respect to the real property parcels referred to in the above mentioned City Council Agenda Report dated May 4, 2015, and any other real property parcels needed for the Project for such consideration as the City Manager may deem appropriate, subject to an acceptable title and environmental report. All requisite documents shall be approved as to form by the City Attorney.

2. The City Manager is further authorized to execute appropriate acquisition documents for the above mentioned parcel(s) for such consideration as deemed appropriate for the necessary interests, provided, however, the total consideration offered or expended, including costs, title search fees, appraisal costs, recordation fees, and other related costs shall not exceed

the funds available in the Project's account for such purposes, without further authorization of Council. Upon the acceptance of any offer and upon delivery to the City of appropriate acquisition documents, approved as to form by the City Attorney, the Director of Finance is authorized to pay the respective consideration to the owners of the real property interests conveyed, certified by the City Attorney to be entitled to the same.

3. Pursuant to the provisions of Section 12 of the City Charter, the second reading of this Ordinance by title is hereby dispensed with.

ATTEST:

City Clerk.



CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council
Meeting: May 4, 2015
Subject: Request for an Encroachment Permit for Portions of a Proposed Building Foundation System Within the Right of Way Located at 206 Williamson Road, S.E. Also Known as Official Tax Map No. 4013803

Background:

Tazewell Development, LLC (Developer), owner of real property situated at 206 Williamson Road, S.E., bearing Official Tax Map No. 4013803 (Property), is requesting an encroachment permit within three (3) areas of the adjacent right of way of Williamson Road, S.E. to construct, in the aggregate, an approximate 252 square foot portion of the proposed foundation system of the building to be constructed on the Property. All building walls, steps, stoops, and entrances will be located on the Property. The encroachment permit for the three (3) areas is required due to the unique configuration of stormwater pipes, junction boxes, and manholes that currently exist on-site. The convergence of these multiple stormwater systems that will remain in place require small portions of the foundation system be placed partially within three areas of the right of way.

The foundation system proposed is a combination of piles, concrete pile caps, and concrete grade beams. The piles are being driven into the ground to bedrock. The depth of the pile, concrete cap, and grade beam will extend vertically approximately 16 feet below the grade of the sidewalk. The total surface area of these subterranean encroachments will be approximately 252 square feet comprised of three locations as illustrated on Exhibit A.

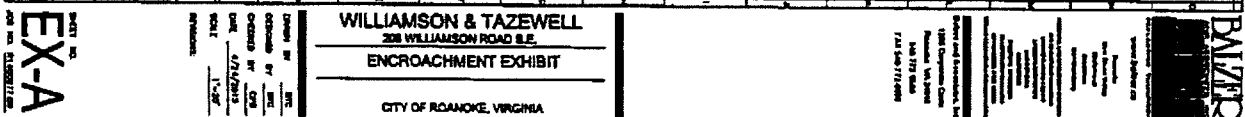
The attached drawings indicate the square footage area of the subterranean encroachments (Exhibit A), and the proposed foundation system of the encroachments, (Exhibit B).

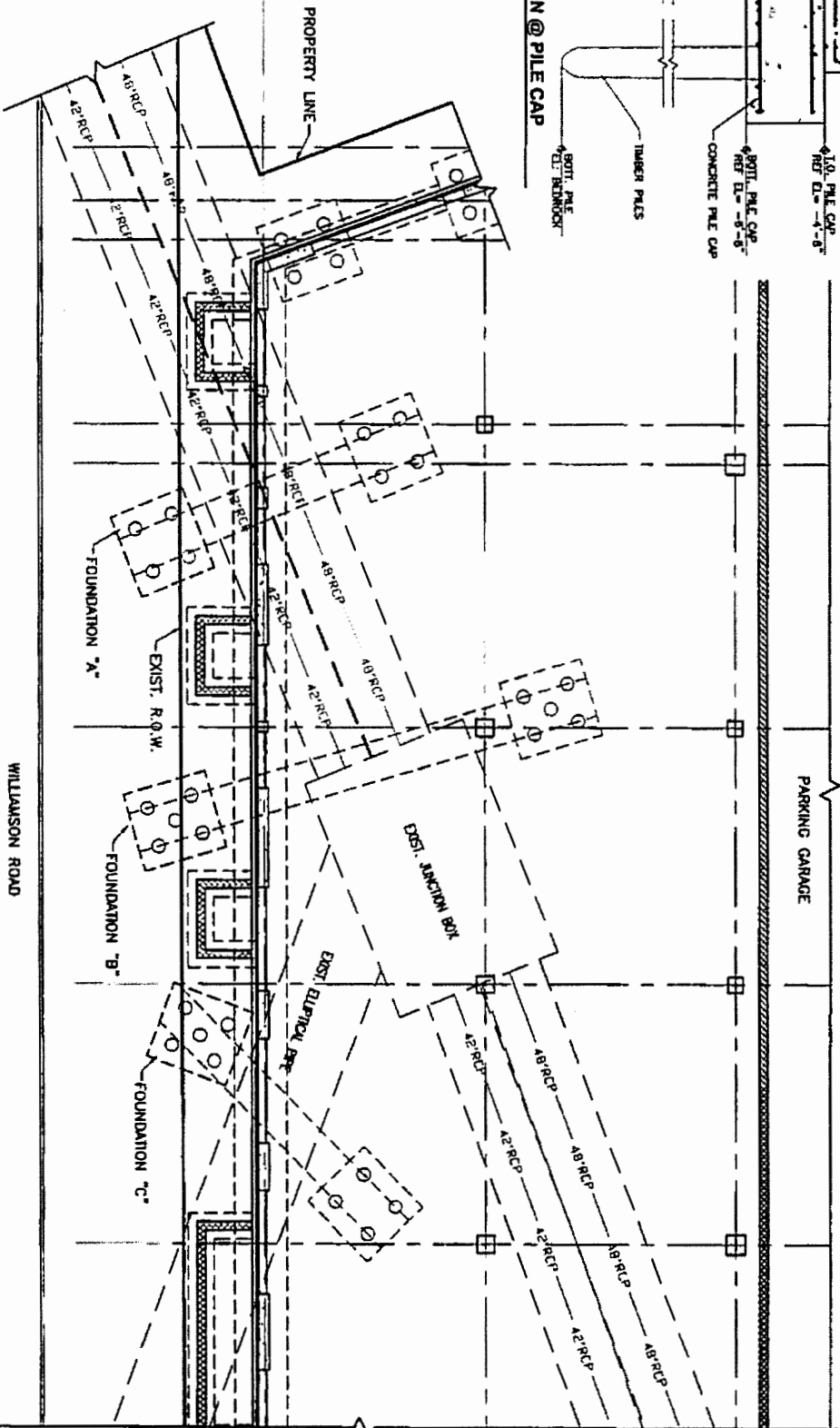
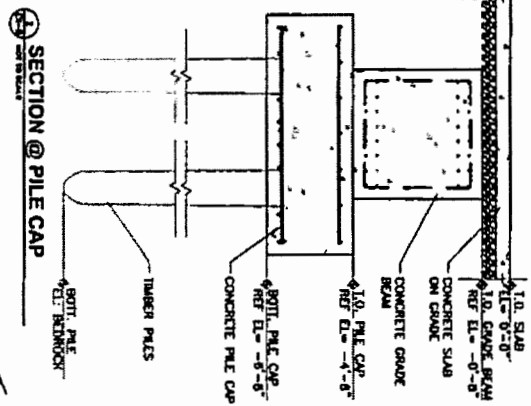
Recommended Action:

Approve the proposed Ordinance authorizing the encroachment of the private improvements described above, owned by the Developer, into the public right of way at the three (3) locations described on the plat attached to this letter. All necessary documents required for these encroachments are to be approved as to form by the City Attorney.

for 
Christopher P. Morrill
City Manager

Distribution: Council Appointed Officers
R. Brian Townsend, Assistant City Manager for Community Development
Christopher Chittum, Director, Planning Building and Development
Wayne F. Bowers, Director for Economic Development
Cassandra L. Turner, Economic Development Specialist





1 EX-B SCALE = 1/8"=1'-0" SCHEMATIC FOUNDATION PLAN

Sheet No.
EX-B

Drawn by: JMC
Designed by: JMC
Checked by: JMC
Date: 5/12/2011
Scale: 1/8"=1'-0"

WILLIAMSON & TAZEVELL
200 WILLIAMSON ROAD S.E.
ENCROACHMENT EXHIBIT

CITY OF RICHMOND, VIRGINIA

1000 Commonwealth Drive
Richmond, VA 23260
703.779.0000
Fax: 703.779.0000

BAZEL

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE allowing certain encroachments requested by Tazewell Development, LLC ("Tazewell"), a Virginia limited liability company, the owner of a parcel of real estate located at 206 Williamson Road, S.E., Roanoke, Virginia, known as Official Tax Map No. 4013803 ("Property"), for the placement of piles, concrete pile caps, and concrete grade beams, into and underneath portions of the public right of way located along Williamson Road, S.E. and adjacent to the Property, which portions, in the aggregate, encompass approximately 252 square feet of the public right of way, for portions of the foundation system of a building to be constructed on the Property in connection with the development of the Property, subject to revocation by the City and upon certain terms and conditions; and dispensing with the second reading of this ordinance by title.

BE IT ORDAINED by the Council of the City of Roanoke that:

1. Authorization is hereby granted by the City of Roanoke ("City") to Tazewell to allow the placement and encroachment by Tazewell of piles, concrete pile caps, and concrete grade beams (the "Foundation Support Structures") into and underneath certain portions of the public right of way adjacent to the Property, along Williamson Road, S.E., the area of these encroachments is, in the aggregate, approximately 252 square feet within the public right of way, for portions of the Foundation Support Structures for the foundation system of a building to be constructed on the Property, as more particularly set forth and described in the City Council Agenda Report dated May 4, 2015. The encroachments are further identified and described as follows:

a. An encroachment of the Foundation Support Structures within a rectangular area of 96 square feet (12' x 8'), located adjacent to the westerly side of the Property, and a distance not to exceed eight and one half feet (8½') into, and approximately sixteen feet (16') underneath, the public right of way adjacent to Williamson Road, S.E., as more particularly depicted, bounded, and described as Foundation Area A on the plat entitled "Williamson and Tazewell, 206 Williamson Road, S.E., Encroachment Exhibit," consisting of Sheet No. EX-A (dated April 24, 2015) and Sheet No. EX-B (dated April 27, 2015), prepared by Balzer and Associates, a copy of which is attached to the City Council Agenda Report dated May 4, 2015 (the "Plat"), which Plat is incorporated herein by reference.

b. An encroachment of the Foundation Support Structures within a rectangular area of 90 square feet (12' x 7.5'), located adjacent to the westerly side of the Property, and a distance not to exceed seven and one half feet (7½') into, and approximately sixteen feet (16') underneath, the public right of way adjacent to Williamson Road, S.E., as more particularly, depicted, bounded, and described as Foundation Area B on the Plat.

c. An encroachment of the Foundation Support Structures within a rectangular area of 66 square feet (11' x 6'), located adjacent to the westerly side of the Property, and a distance not to exceed six feet (6') into, and approximately sixteen feet (16') underneath, the public right of way adjacent to Williamson Road, S.E., as more particularly, depicted, bounded, and described as Foundation Area C on the Plat.

Tazewell shall record a copy of the Plat in the Clerk's Office of the Circuit Court of the City of Roanoke, Virginia, together with a fully executed copy of this Ordinance.

2. Tazewell agrees that it shall construct, repair, maintain, and replace, or remove if necessary, the Foundation Support Structures in a good and workmanlike manner. Tazewell and its grantees, assignees, and successors in interest agree to indemnify and save harmless the City, its officers, agents, and employees from any and all claims for injuries or damages to persons or property, including attorney's fees, that may arise, directly or indirectly, by reason of the above-described encroachments and the construction, repair, replacement, maintenance, or removal of the Foundation Support Structures. Tazewell agrees that the authorizations for such encroachments are revocable at any time by the City, in whole or in part, in the sole discretion of the City, and that such encroachments and Foundation Support Structures shall be removed from the public right of way at any time, upon written demand of the City, and that such placement and removal of the encroachments consisting of the Foundation Support Structures, in whole or in part, shall be at the sole cost and expense of Tazewell. Tazewell agrees that it shall repair, restore, and replace any damage to the public right of way, including, but not limited to, all pavement, sidewalks, and public improvements,, caused by the placement and removal of the encroachments, at Tazewell's sole cost and expense, including and not limited to, any damage to the sidewalk caused in any manner by the lack of structural support due to the foundation system underneath the public right of way. Tazewell shall be solely responsible for all costs and expenses related to the removal, relocation, maintenance, reconstruction, or repair of any buildings or improvements constructed on the Property that may be required or deemed necessary as a result of the revocation of the encroachments permitted herein, in whole or in part.

3. Tazewell specifically acknowledges and agrees that the encroachments permitted herein are revocable, in whole or in part, at one time or at any time, by the City in its sole discretion,

and the City's rights to revoke each, any, or all of the encroachments are independent and separate from any provision in the deed conveying the Property from the City to Tazewell, dated April 13, 2015, on record in the Clerk's Office of the Circuit Court of the City of Roanoke, Virginia, as Instrument No. 150003245 ("Deed"). No rights of Tazewell granted pursuant to the Deed, nor any limitations of the rights of the City reserved in the Deed, shall limit, impair, or otherwise affect, in any manner, the City's rights to revoke each, all, or any of the encroachments granted to Tazewell pursuant to this Ordinance.

4. Tazewell, its grantees, assignees or successors in interest, shall, for the duration of this permit, maintain on file with the Office of the City Clerk for the City of Roanoke, Virginia, evidence of insurance coverage in an amount not less than \$2,000,000 of general liability insurance. The certificate of insurance must list the City of Roanoke, its officers, agents, and employees as additional insureds, and an endorsement by the insurance company naming these parties as additional insureds must be received within thirty (30) days of passage of this ordinance. Tazewell shall immediately notify in writing the City of any changes, modifications, and/or termination of any insurance coverages and/or policies required by this permit.

5. The City Clerk shall transmit an attested copy of this Ordinance to Tazewell Development, LLC, at c/o Lucas Thornton, Manager, 631 Campbell Avenue, S.E. Suite 1, Roanoke, VA 24016.

6. This Ordinance shall be in full force and effect at such time as a copy of this Ordinance, together with the Plat described above, duly signed, sealed, and acknowledged by Tazewell, have been admitted to record, at the cost of Tazewell, in the Clerk's Office of the Circuit Court of the City of Roanoke, Virginia, and shall remain in effect, unless otherwise revoked by the

City, only so long as a valid, current certificate evidencing the insurance required in Paragraph 4 above is on file in the Office of the City Clerk for the City of Roanoke. In the event this Ordinance is not signed by Tazewell and recorded in the Clerk's Office of the Circuit Court of the City of Roanoke, Virginia, together with the Plat, on or before June 15, 2015, this Ordinance shall terminate and be of no further force and effect.

7. Tazewell shall not enter into Foundation Area A, Foundation Area B, or Foundation Area C, with persons, equipment, vehicles, or materials, or commence any construction activities within the areas of the encroachments, unless and until (i) a copy of this Ordinance, together with the Plat, are recorded in the Clerk's Office of the Circuit Court of the City of Roanoke, Virginia, in accordance with this Ordinance; and (ii) Tazewell satisfies the insurance requirements of this Ordinance.

8. Time is of the essence with respect to this Ordinance.

9. The terms, conditions, and obligations contained in this permit shall run with the land, and are made expressly binding on Tazewell's grantees, assignees, and successors in interest.

10. Pursuant to Section 12 of the City Charter, the second reading of this Ordinance by title is hereby dispensed with.

ATTEST:

City Clerk.

The undersigned, Tazewell Development, LLC, a Virginia limited liability company,
acknowledges that it has read and understands the terms and conditions stated above and agrees
to comply with those terms and conditions.

TAZEWELL DEVELOPMENT, LLC,
a Virginia limited liability company,

By: _____

Name: Lucas Thornton
Title: Manager

COMMONWEALTH OF VIRGINIA)
) To-wit:
CITY/COUNTY OF _____)

I, a Notary Public in and for the State and City aforesaid, do certify that the foregoing
instrument was acknowledged before me this _____ day of May, 2015, by Lucas Thornton, as
Manager of Tazewell Development, LLC, a Virginia limited liability company, for and on behalf of
such company.

My Commission expires: _____.

Notary Public

Registration No. _____



**CITY OF ROANOKE
DEPARTMENT OF FINANCE**

215 Church Avenue, SW, Suite 461
Roanoke, Virginia 24011-1220
Telephone: (540) 853-2821
Fax: (540) 853-6142

BARBARA A. DAMERON
Director of Finance

ANDREA F. TRENT
Assistant Director of Finance

May 4, 2015

Dear Mayor Bowers and Members of City Council:

Subject: March FY15 Financial Report – City of Roanoke

The following financial report provides commentary on the City's financial results for the nine months ended March 31, 2015.

General Fund

Year-to-date general fund revenue recognized was 65.3% of FY15 estimated revenue. However, significant tax revenues, such as personal property revenue have not yet been received. The projected FY15 revenue by year-end will exceed the FY15 adopted budget. A subsequent report will finalize the expected amounts in May. FY15 year-to-date revenues increased 4.5% or \$7.3 million compared to the same period in FY14. The increase was primarily due to higher General Property, Sales, Meals and Transient Occupancy tax revenues. Also contributing were increased reimbursements from the Commonwealth for Street Maintenance and the timing of Social Services reimbursements. The increase was partially offset by the reinstatement of Local Aid to the Commonwealth and a refund of prior year's bank stock fees to Bank of America.

Year-to-date expenditures in FY15 increased 1.3% or \$2.6 million compared to the same period in the prior year, primarily due to timing of expenditures. It is expected that expenditures will remain within the current budget.

Stormwater Utility Fund

FY15 is the first year of operations for the Stormwater Utility Fund. Stormwater fee revenue year-to-date as of March 31, 2015 was \$1.5 million, or 87.7% of FY15 anticipated revenues, which was slightly ahead of target. Operating expense was \$1.4 million, or 50.9% of the expense budget resulting in an operating gain of \$82,000. Net position after transfers and contributions was approximately \$574,000.

Director of Finance
Attachments

c: Christopher P. Morrill, City Manager
Daniel J. Callaghan, City Attorney
Drew Harmon, Municipal Auditor
Stephanie M. Moon-Reynolds, City Clerk
Sherman M. Stovall, Assistant City Manager
R. Brian Townsend, Assistant City Manager
Amelia C. Merchant, Director of Management and Budget
Deborah J. Moses, Parking Facilities Manager
Robyn L. Schon, General Manager, Global Spectrum

**City of Roanoke, Virginia
Report of City Manager Transfers
Nine Months Ended March 31, 2015
(Unaudited)**

<u>Transfer Number</u>	<u>Date</u>	<u>Explanation</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
CMT14-00167	08/28/14	Parks & Recreation Youth Services Initiative	General Fund Contingency	Parks & Recreation - Admin	\$ 25,000
CMT14-00170	09/11/14	Transfer of Donated Funds for Use	General Fund Contingency	Police - Services; Police - Animal Control	13,899
CMT14-00171	09/12/14	Deer Culling	General Fund Contingency	Police - Animal Control	16,560
CMT14-00172	09/16/14	Courthouse Maintenance and Repairs; Asbestos Removal at the Jail	Capital Fund Contingency	Building Maintenance; Jail Asbestos Removal	19,230
CMT14-00196	10/23/14	Judge's Chambers Carpet Replacement; Jail Asbestos Removal	Capital Fund Contingency	Building Maintenance; Jail Asbestos Removal	26,000
CMT14-00203	10/30/14	Transfer Funding to Close Out Completed Capital Projects	Capital Project Contingency	Market Rate Purchase Rehab; Orvis Awning and Frame Repair; Market Building Reno; Market Garage Hotel Development	51,745
CMT14-00231	11/10/14	Records Management PC & Hardware Replacement	Contingency	Clerk of Circuit Court	25,000
CMT14-00248	11/11/14	Wireless Network Infrastructure at the Courthouse	Capital Project Contingency	Courthouse Wireless Network Infrastructure	
CMT14-00259	11/18/14	Legal Representation for Belk Reassessment Case; Human Resources Director Professional Search	Contingency	City Attorney; Human Resources	52,900
CMT14-00260	11/18/15	Phone Security System and Gate Operations for PWSC	Capital Project Contingency	PWSC Security Enhancements	24,000
CMT14-00262	11/25/14	Purchase of Code Books	Contingency	Building Inspections	14,000
CMT14-00263	12/02/14	Fencing for Highland and Thrasher Dog Parks	Special Park Projects	Highland Park Improvements	10,000
CMT15-00017	01/29/15	Sheryl Crow Concert Expenses	Contingency	Parks & Recreation	47,942

Notes:

Under City Code section 2-121, the City Manager has authority to make transfers up to \$75,000 between departments from July through March and in any amount from April to June. The City Manager has the authority to make unlimited transfers within departments. The scope of this report is limited to interdepartment transfers that are \$10,000 or greater.

**City of Roanoke, Virginia
Report of City Manager Transfers
Nine Months Ended March 31, 2015
(Unaudited)**

<u>Transfer Number</u>	<u>Date</u>	<u>Explanation</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
CMT15-00023	02/25/15	Snow Equipment	Contingency	Transportation - Snow Removal	\$ 33,000
CMT15-00035	03/31/15	Freezer Replacement at Jail	Capital Projects Contingency	Building Maintenance	30,250

Notes:

Under City Code section 2-121, the City Manager has authority to make transfers up to \$75,000 between departments from July through March and in any amount from April to June. The City Manager has the authority to make unlimited transfers within departments. The scope of this report is limited to interdepartment transfers that are \$10,000 or greater.

**City of Roanoke, Virginia
Report of City Manager Contingency
Nine Months Ended March 31, 2015
(Unaudited)**

<u>Transfer Number</u>	<u>Date</u>	<u>Explanation</u>	<u>To</u>	<u>Amount</u>
Balance of Contingency at July 1, 2014				\$ 1,297,566
<u>Contingency Transfers:</u>				
CMT14-00171	09/12/14	Deer Culling	Police - Animal Control	(16,560)
CMT14-00185	10/01/14	Office of Communications Marketing	Office of Communications	(38,604)
CMT14-00201	10/29/14	Test Borings at Williamson and Tazewell Avenue; Reimbursement to 202 Market for Outdoor Dining Awnings	Engineering; Director of Public Works	(6,000)
CMT14-00259	11/18/14	Legal Representation for Belk Reassessment Case; Human Resources Director Professional Search	City Attorney; Human Resources	(52,900)
CMT14-00278	12/24/14	Survey Expenses	City Manager	(4,500)
CMT15-00017	01/29/15	Sheryl Crow Concert Expenses; Voltage Training for PW Staff	Parks & Recreation; Public Works	(50,701)
CMT15-00023	02/25/15	Snow Equipment	Transportation - Snow Removal	(33,000)
Available Contingency at March 31, 2015				<u>\$ 1,095,301</u>

**CITY OF ROANOKE, VIRGINIA
GENERAL FUND
FOR THE NINE MONTHS ENDED MARCH 31, 2015**

**STATEMENT OF REVENUE
(UNAUDITED)**

Revenue Source	Current Revenue Budget	Revenue Budget Variance	Actual July 1 - Mar 31 2014 - 2015	Actual July 1 - Mar 31 2013 - 2014	FY15 vs FY14 Variance	Percent of Budget Received
General Property Taxes	\$ 106,079,000	\$ (36,544,521)	\$ 69,534,479	\$ 67,735,615	2.7%	65.5%
Other Local Taxes	73,803,000	(24,026,697)	49,776,303	48,911,705	1.8%	67.4%
Permits, Fees and Licenses	1,136,000	(270,438)	865,562	840,440	3.0%	76.2%
Fines and Forfeitures	1,276,000	(434,087)	841,913	850,605	(1.0%)	66.0%
Revenue from Use of Money and Property	185,000	(37,969)	147,031	124,985	17.6%	79.5%
Intergovernmental	67,051,487	(25,845,665)	41,205,822	36,345,315	13.4%	61.5%
Charges for Services	8,141,000	(2,647,309)	5,493,691	5,609,902	(2.1%)	67.5%
Internal Services	2,285,000	(576,672)	1,708,328	1,834,293	(6.9%)	74.8%
Transfers From Other Funds	72,652	-	72,652	129,897	(44.1%)	100.0%
Miscellaneous Revenue	654,000	(173,555)	480,445	484,494	(0.8%)	73.5%
Total	\$ 260,683,139	\$ (90,556,915)	\$ 170,126,224	\$ 162,867,250	4.5%	65.3%

**STATEMENT OF EXPENDITURES AND ENCUMBRANCES
(UNAUDITED)**

Expenditures	Current Expenditure Budget	Uncommitted Balance	Actual July 1 - Mar 31 2014 - 2015	Actual July 1 - Mar 31 2013 - 2014	FY15 vs FY14 Variance	Percent of Budget Obligated
General Government	\$ 14,248,573	\$ 2,649,629	\$ 11,598,944	\$ 11,402,156	1.7%	81.4%
Judicial Administration	8,065,780	1,917,582	6,148,198	6,057,997	1.5%	76.2%
Public Safety	63,106,250	12,163,262	50,942,989	49,178,005	3.6%	80.7%
Public Works	25,114,492	5,135,245	19,979,247	20,778,754	(3.8%)	79.6%
Health and Welfare	37,414,527	10,411,642	27,002,884	26,175,893	3.2%	72.2%
Parks, Recreation and Cultural	10,065,965	2,193,265	7,872,700	7,584,223	3.8%	78.2%
Community Development	7,295,124	1,704,629	5,590,495	4,940,504	13.2%	76.6%
Transfer to Debt Service Fund	11,773,339	1,081,046	10,692,293	12,617,175	(15.3%)	90.8%
Transfer to School Fund	74,541,200	18,635,297	55,905,903	55,879,803	0.0%	75.0%
Nondepartmental	10,963,702	5,476,654	5,487,048	4,002,163	37.1%	50.0%
Total	262,588,951	\$ 61,368,251	\$ 201,220,701	\$ 198,616,671	1.3%	76.6%

**CITY OF ROANOKE, VIRGINIA
STORMWATER UTILITY FUND
COMPARATIVE STATEMENT OF REVENUES AND EXPENSES
FOR THE NINE MONTHS ENDED MARCH 31, 2015
(UNAUDITED)**

	FY 2015 Adopted Budget*	FY 2015
<u>Operating Revenues</u>		
Stormwater Utility Fees	\$ 1,700,000	\$ 1,489,971
Total Operating Revenues	1,700,000	1,489,971
<u>Operating Expenses</u>		
Operating Expenses	2,740,650	1,394,188
Total Operating Expenses	2,740,650	1,394,188
Operating Income/(Loss)	(1,040,650)	95,783
<u>Nonoperating Revenues/(Expenses)</u>		
Investment Income	-	570
Interest Expense	-	(14,314)
Net Nonoperating Revenues	-	(13,744)
Income/(Loss) Before Transfers and Contributions	(1,040,650)	82,039
<u>Transfers and Contributions</u>		
Capital Contributions	-	-
Transfer from General Fund	1,250,340	624,845
Transfer from Capital Projects Fund	75,000	75,000
Transfer to Debt Service Fund	(209,690)	(207,863)
Net Transfers and Contributions	1,115,650	491,982
Change in Net Position	<u>\$ 75,000</u>	<u>\$ 574,021</u>

* FY 2015 is the first year of operations for the Stormwater Utility Fund. Annual Budget reflects the budget for July 1, 2014 to June 30, 2015 and is shown for comparison purposes.

**CITY OF ROANOKE, VIRGINIA
CIVIC CENTER FUND
COMPARATIVE STATEMENT OF REVENUES AND EXPENSES
FOR THE NINE MONTHS ENDED MARCH 31, 2015
(UNAUDITED)**

	FY 2015 Adopted Budget	FY 2015 Budget YTD	FY 2015	FY 2014
<u>Operating Revenues</u>				
Rentals	\$ 4,638,191	\$ 4,148,336	\$ 2,570,076	\$ 2,677,905
Event Expenses	1,461,291	1,245,892	1,286,532	1,485,785
Advertising	200,000	154,200	356,817	90,798
Admissions Tax	490,403	431,153	326,294	349,173
Facility Surcharge/Ticket Rebate	466,269	420,420	296,093	330,714
Commissions	183,834	173,939	163,843	133,612
Ancillary	118,568	101,227	57,726	79,743
Miscellaneous	101,700	76,275	63,824	83,473
Total Operating Revenues	7,660,256	6,751,442	5,121,205	5,231,203
<u>Operating Expenses</u>				
Personal Services	1,239,198	895,666	843,190	810,185
Operating Expenses	7,304,623	6,246,457	4,519,844	4,629,614
Management Fees	454,996	288,747	288,747	282,198
Depreciation	930,571	697,928	697,928	680,940
Total Operating Expenses	9,929,388	8,128,798	6,349,709	6,402,937
Operating Loss	(2,269,132)	(1,377,356)	(1,228,504)	(1,171,734)
<u>Nonoperating Revenues/(Expenses)</u>				
Investment Income	-	-	72,133	70,508
Interest Expense	(532,853)	(399,640)	(413,487)	(542,606)
Net Nonoperating Expenses	(532,853)	(399,640)	(341,354)	(472,098)
Net Loss	(2,801,985)	(1,776,996)	(1,569,858)	(1,643,832)
<u>Transfers and Contributions</u>				
Transfer from General Fund	2,141,109	1,070,555	1,070,555	1,017,097
Net Transfers and Contributions	2,141,109	1,070,555	1,070,555	1,017,097
Change in Net Position	\$ (660,876)	\$ (706,441)	\$ (499,303)	\$ (626,735)

CITY OF ROANOKE, VIRGINIA
PARKING FUND
COMPARATIVE STATEMENT OF REVENUES AND EXPENSES
FOR THE NINE MONTHS ENDED MARCH 31, 2015
(UNAUDITED)

	FY 2015 Adopted Budget	FY 2015 Budget YTD	FY 2015	FY 2014
<u>Operating Revenues</u>				
Market Garage	\$ 435,000	\$ 326,250	\$ 299,708	\$ 346,055
Elmwood Park Garage	542,000	406,500	470,251	418,168
Center in the Square Garage	335,000	251,250	266,352	258,997
Church Avenue Garage	543,000	407,250	460,369	404,508
Tower Garage	378,000	283,500	310,734	289,637
Gainsboro Garage	129,000	96,750	62,839	92,683
Campbell Garage	119,000	89,250	100,527	92,458
Williamson Lot	90,000	67,500	60,703	67,667
Higher Ed Center Lot	56,000	42,000	33,441	42,217
Market Lot	28,000	21,000	30,757	16,914
Elmwood Lot	70,000	52,500	57,831	60,670
Warehouse Row Lot	37,000	27,750	25,885	23,575
West Church/YMCA Lots	26,000	19,500	19,703	19,703
Off Street Parking Violations (All Locations)	49,998	37,499	43,172	38,368
On Street Parking Violations	380,000	285,000	263,283	252,616
Other Income	-	-	-	75,854
Total Operating Revenues	3,217,998	2,413,499	2,505,555	2,500,090
<u>Operating Expenses</u>				
Operating Expenses	1,930,037	1,447,528	1,330,975	1,321,931
Depreciation	961,698	722,923	722,923	734,256
Total Operating Expenses	2,891,735	2,170,451	2,053,898	2,056,187
Operating Income	326,263	243,048	451,657	443,903
<u>Nonoperating Revenues/(Expenses)</u>				
Investment Income	-	-	56,169	55,253
Interest Expense	(493,965)	(370,474)	(436,664)	(740,391)
Net Nonoperating Expenses	(493,965)	(370,474)	(380,495)	(685,138)
Income/(Loss) Before Transfers and Contributions	(167,702)	(127,426)	71,162	(241,235)
<u>Transfers and Contributions</u>				
Capital Contributions				
Transfer from Capital Projects Fund	125,000	125,000	125,000	-
Transfer to Capital Projects Fund	-	-	-	(11,280)
Transfer to DoT Fund	-	-	(917)	-
Net Transfers and Contributions	125,000	125,000	124,083	(11,280)
Change in Net Position	\$ (42,702)	\$ (2,426)	\$ 195,245	\$ (252,515)

**CITY OF ROANOKE, VIRGINIA
CITY TREASURER'S OFFICE
GENERAL STATEMENT OF ACCOUNTABILITY
FOR THE MONTH ENDED MARCH 31, 2015**

TO THE DIRECTOR OF FINANCE:

GENERAL STATEMENT OF ACCOUNTABILITY OF THE CITY TREASURER OF THE CITY OF ROANOKE, VIRGINIA
FOR THE FUNDS OF SAID CITY FOR THE MONTH ENDED MARCH 31, 2015.

	BALANCE AT FEB 28, 2015	RECEIPTS	DISBURSEMENTS	BALANCE AT MAR 31, 2015	BALANCE AT MAR 31, 2014
CONSOLIDATED FUNDS	\$38,707,881.85	\$65,746,616.23	\$26,345,281.44	\$78,109,216.64	\$73,196,404.31

CERTIFICATE

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE STATEMENT OF MY ACCOUNTABILITY
TO THE CITY OF ROANOKE, VIRGINIA, FOR THE FUNDS OF THE VARIOUS ACCOUNTS THEREOF
FOR THE MONTH ENDING MARCH 31, 2015. THAT SAID FOREGOING:

CASH

DEPOSITS IN TRANSIT	\$93,492.21
CASH IN WELLS FARGO BANK	18,439,981.80
CASH IN VALLEY BANK	100.24

INVESTMENTS:

LOCAL GOVERNMENT INVESTMENT POOL	6,827,847.40
BB&T INSURED DEPOSIT MONEY MARKET	1,001,909.28
CERTIFICATES OF DEPOSIT	1,000,000.00
VALLEY BANK PUBLIC FUNDS MONEY MARKET	21,166,287.57
VIRGINIA INVESTMENT POOL	5,034,917.13
VIRGINIA SNAP PROGRAM (U. S. SECURITIES)	24,544,681.01
TOTAL	\$78,109,216.64

APRIL 17, 2015

Evelyn W. Powers

EVELYN W. POWERS, TREASURER

**CITY OF ROANOKE PENSION PLAN
STATEMENT OF CHANGES IN PLAN NET ASSETS
FOR THE NINE MONTHS ENDED MARCH 31, 2015
(UNAUDITED)**

	<u>FY 2015</u>	<u>FY 2014</u>
<u>Additions</u>		
Employer Contributions	\$ 11,694,613	\$ 9,597,357
Investment Income		
Net Appreciation/(Depreciation) in Fair Value of Investments	10,029,071	47,778,154
Interest and Dividend Income	<u>5,432,055</u>	<u>8,427,422</u>
Total Investment Gain	15,461,126	56,205,576
Less Investment Expense	<u>637,770</u>	<u>690,425</u>
Net Investment Gain	<u>14,823,356</u>	<u>55,515,151</u>
Total Additions	<u>\$ 26,517,969</u>	<u>\$ 65,112,508</u>
 <u>Deductions</u>		
Benefits Paid to Participants	\$ 24,304,750	\$ 23,651,245
Administrative Expenses	<u>489,170</u>	<u>437,781</u>
Total Deductions	<u>24,793,920</u>	<u>24,089,026</u>
Net Increase/(Decrease)	1,724,049	41,023,482
 Net Assets Held in Trust for Pension Benefits:		
Fund Balance July 1	<u>398,072,905</u>	<u>347,126,105</u>
Fund Balance March 31	<u>\$ 399,796,954</u>	<u>\$ 388,149,587</u>

**CITY OF ROANOKE PENSION PLAN
STATEMENT OF PLAN NET ASSETS
MARCH 31, 2015
(UNAUDITED)**

	<u>FY 2015</u>	<u>FY 2014</u>
<u>Assets</u>		
Cash	\$ 877,168	\$ 1,353,670
Investments, at Fair Value	401,656,470	389,427,849
Due from Other Funds	<u>865</u>	<u>186</u>
Total Assets	<u>\$ 402,534,503</u>	<u>\$ 390,781,705</u>
 <u>Liabilities and Net Assets</u>		
Liabilities:		
Due to Other Funds	\$ 2,718,533	\$ 2,631,930
Accounts Payable	<u>19,016</u>	<u>188</u>
Total Liabilities	<u>2,737,549</u>	<u>2,632,118</u>
Net Assets Held in Trust For Pension Benefits	<u>\$ 399,796,954</u>	<u>\$ 388,149,587</u>

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

10.a.

A RESOLUTION amending the salaries of the City Clerk, Stephanie Moon Reynolds and the Municipal Auditor, Troy Andrew Harmon.

WHEREAS, the City Council elected and appointed Stephanie Moon Reynolds to a two (2) year term as City Clerk on September 2, 2014, pursuant to the Roanoke Charter of 1952 (City Charter), which term commenced October 1, 2014;

WHEREAS, the City Council elected and appointed Troy Andrew Harmon to a two (2) year term as Municipal Auditor on September 2, 2014, pursuant to the Roanoke Charter of 1952 (City Charter), which term commenced October 1, 2014; and

WHEREAS, the personnel committee has recommended that the City Council increase the salary of the City Clerk by \$3,000 and increase the salary of the Municipal Auditor by \$10,000.

THEREFORE, BE IT RESOLVED by the Council of the City of Roanoke as follows:

1. City Council hereby increases the salary of the City Clerk, Stephanie Moon Reynolds, by \$3,000 to an annual salary of \$90,967.30 (\$3,498.74 biweekly) retroactive to July 1, 2014, to compensate Ms. Moon Reynolds for the cost of her disability insurance.
2. City Council hereby increases the salary of the Municipal Auditor, Troy Andrew Harmon, by \$10,000 to an annual salary of \$105,471.99 (\$4,056.62 biweekly) effective upon adoption of this resolution to compensate Mr. Harmon at a salary competitive with other municipal auditors in Virginia.
3. All other terms and conditions of the employment of the City Clerk and the Municipal Auditor not specifically amended by this resolution shall remain in full force and effect.

ATTEST:

City Clerk.